



## Emergency Operations Center (EOC) Skillset: Understanding the Resource Requirement

### Task Categories:

Understand and validate the resource requirement

Communicate requirement in plain language and use national standards and common terminology

### *Task Category: Understand and validate the resource requirement*

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
1. Communicate with requestor as necessary to understand mission and resource requirements.	E, F, I		
2. Apply awareness of the situation to initially validate resource request and anticipate unrequested resource needs.	E, F, I		

### *Task Category: Communicate requirement in plain language and use national standards and common terminology*

TASK	CODE	EVALUATION RECORD #	EVALUATOR INITIALS AND DATE
3. Work with subject matter experts to describe resource requirements: <ul style="list-style-type: none"><li>● Scope the request in terms of capability rather than in terms of specific resources</li><li>● Incorporate national resource typing definitions, as available</li><li>● Demonstrate awareness of national standards and common terminology for personnel and resources</li><li>● Verify request details and address missing information</li></ul>	E, F, I		
4. Implement a resource management process, including using forms, following timelines, and identifying responsible parties: <ul style="list-style-type: none"><li>● Use national standards and common terminology to promote ease of use</li></ul>	E, F, I		