

INCIDENT MANAGEMENT TEAM

DESCRIPTION			
RESOURCE CATEGORY	Incident Management	RESOURCE KIND	Team
OVERALL FUNCTION		COMPOSITION AND ORDERING SPECIFICATIONS	

RESOURCE TYPES			TYPE 1	TYPE 2	TYPE 3	TYPE 4
COMPONENT	METRIC/ MEASURE	CAPABILITY				
Personnel	Incident Commander		Yes	Yes	Yes	Yes
			NOTES: Not Specified			
Personnel	Operations Section Chief		Yes	Yes	Yes	Yes
			NOTES: Not Specified			
Personnel	Planning Section Chief		Yes	Yes	Not Specified	Not Specified
			NOTES: Not Specified			
Personnel	Logistics Section Chief		Yes	Yes	Yes	Not Specified
			NOTES: Not Specified			
Personnel	Finance/Admin Section Chief		Yes	Yes	Yes	Yes
			NOTES: Not Specified			
Personnel	Specialized Functions(i.e., HazMat, Insurance, etc.)		Yes	Optional	Optional	Optional
			NOTES: Not Specified			

Superseded

COMMENTS

1. A command team comprised of the Incident Commanders, appropriate command and general staff personnel assigned to an incidents. (Source FIREScope)

Components and Capabilities: Variations may also be based on level and type of disaster experience. (i.e., local event experience vs. national event experience)

The Incident Commander's responsibility is the overall management of the incident (to which they are assigned). On most incidents, the command activity is carried out by a single Incident Commander. The Incident Commander is select by qualifications and experience. The Incident Commander may have a deputy, who may be from the same agency, or from an assisting agency. Deputies may also be used at section and branch levels of the ICS organization. Deputies must have the same qualifications as the person for whom they work, as they must be ready to take over that position at any time. Depending on the extent of the Incident Management team needed, this area of management may also have under purview an Information Office, Liaison Officer, Agency Representative(s), and Safety Officer.

The Operations Section Chief, a member of the General Staff, is responsible for the management of all operations directly applicable to the primary mission. The Operations Chief activates and supervises organization elements in accordance with the Incident Action Plan and directs its execution. The Operations Chief also directs the preparation of unit operational plans; requests or releases resources, makes expedient changes to the Incident Action Plan as necessary; and reports such to the Incident Commander. Depending on the extent of the Incident Management team needed, this area of management may also have under its purview a Branch Director, Division/Group Supervisor, Strike Team/Task Force Leader, Single Resource Coordinator, and Staging Area Manager.

The Planning Section Chief is responsible for the collection, evaluation, dissemination, and use of information about the development of incident and status resources. Information is needed to: (1) understand the current situation, (2) predict probable course of incident events, and (3) prepare alternative strategies and control operations for the incident. This section serves as the Incident Commander's "clearing house" for information. The Section Chief's goal is to plan ahead of current events and to identify the need for resources before they are needed. Depending on the extent of the Incident Management team needed, this area of management may also have under its purview a Resources Unit Leader, Situation Unit Leader, Documentation Unit Leader, Demobilization Unit Leader, and Technical Specialists.

The Logistics Section Chief is responsible for providing facilities, services, and material in support of the incident, and is accountable for all personnel working in the hazard zone of the incident. The Section Chief participates in development and implementation of the Incident Action Plan and activates and supervises the Branches and Units within the Logistics Section. Depending on the extent of the Incident Management team needed, this area of management may also have under its purview a Service Branch Director, Support Branch Director, Facilities Unit Leader, and Ground Support Unit Leader.

The Finance/Administration Section Chief is responsible for all financial, administrative, and cost analysis aspects of the incident and for supervising members of the Finance/Administration section. Depending on the extent of the Incident Management team needed, this area of management may also have under it purview a Time Unit Leader, Procurement Unit Leader, Compensation/Claims Unit Leader, and Cost Unit Leader.

Source: FIREScope, California Department of Emergency Services, 2001

NOTES

Nationally typed resources represent the minimum criteria for the associated component and capability.

Superseded