

EVACUATION COORDINATION TEAM

DESCRIPTION	The Evacuation Coordination Team supports impacted, pass-through, and host communities by organizing protective actions related to evacuation, shelter-in-place, and re-entry. Actions include providing coordination for self-evacuees with personal vehicles and facilitating point-to-point and hub-and-spoke evacuation procedures for people with critical transportation needs (CTN). This team typically works out of an Emergency Operations Center (EOC) or a Multi-Agency Coordination (MAC) system.		
RESOURCE CATEGORY	Incident Management	RESOURCE KIND	Team
OVERALL FUNCTION	<p>The Evacuation Coordination Team:</p> <ol style="list-style-type: none"> 1. Supports evacuation and re-entry operations as technical specialists in an EOC 2. Provides strategic guidance to decision makers on evacuation or shelter-in-place operations 3. Conducts analysis of evacuation zones and routes, and determines route viability 4. Provides recommendations on public evacuation orders and other messaging related to protective actions 5. Provides guidance for transportation coordination, traffic control, and individuals with CTN 6. Coordinates with supporting teams, including animal evacuation teams, sheltering teams, and animal sheltering teams, as necessary 	COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. Discuss logistics for deploying this team, such as security, lodging, transportation, and meals, prior to deployment 2. This team typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days 3. Requestor should order this team with significant lead time, ideally 2 to 6 days in advance of an expected incident 4. Requestor orders a Geographic Information Systems Specialist separately, if necessary, to augment the team

RESOURCE TYPES			TYPE 1	NO TYPE 2	NO TYPE 3	NO TYPE 4
COMPONENT	METRIC/ MEASURE	CAPABILITY				
Personnel	Per Team	Management and Oversight	1 - National Incident Management System (NIMS) Type 1 Evacuation Team Leader	Not Applicable	Not Applicable	Not Applicable
			NOTES: Not Specified			
Equipment	Per Team	Communications	6 - Cell phone	Not Applicable	Not Applicable	Not Applicable
			NOTES: Not Specified			
Personnel	Per Team	Minimum	6	Not Applicable	Not Applicable	Not Applicable
			NOTES: Not Specified			



RESOURCE TYPES			TYPE 1	NO TYPE 2	NO TYPE 3	NO TYPE 4
COMPONENT	METRIC/ MEASURE	CAPABILITY				
Personnel	Per Team	Support	1 - NIMS Type 1 Public Information Officer 1 - NIMS Type 1 Transportation Specialist 1 - NIMS Type 1 Traffic Control Specialist 1 - NIMS Type 1 Mass Care Specialist 1 - Information technology specialist	Not Applicable	Not Applicable	Not Applicable
			NOTES: 1. The PIO should understand evacuation-related concepts and principles, as well as the hazards the Authority Having Jurisdiction (AHJ) faces. 2. The PIO serves as a liaison between the Joint Information System and the Evacuation Coordination Team. 3. The information technology specialist is not a NIMS typed position.			
Equipment	Per Team	Electronic Equipment	5 - Laptop computer 1 - Geographic Information Systems (GIS) enabled laptop computer	Not Applicable	Not Applicable	Not Applicable
			NOTES: Not Specified			



REFERENCES

1. FEMA, NIMS 509: Evacuation Coordination Team Leader
2. FEMA, NIMS 509: Public Information Officer
3. FEMA, NIMS 509: Transportation Specialist
4. FEMA, NIMS 509: Traffic Control Specialist
5. FEMA, NIMS 509: Mass Care Specialist
6. FEMA, NIMS 509: Geographic Information Systems Specialist

NOTES

1. Nationally typed resources represent the minimum criteria for the associated component and capability.
2. Team needs access to available evacuation and traffic control plans.
3. Team needs access to online mapping technology or GIS basemap layers for the affected region, including evacuation zones, major roadways, and public transportation networks.
4. For effective mass care coordination, team needs access to population demographics and updated shelter locations and capacities.