

MEDICAL COUNTERMEASURE POINT OF DISPENSING MANAGEMENT TEAM

DESCRIPTION	The Medical Countermeasure (MCM) Point of Dispensing (POD) Management Team oversees and provides direction, coordination, and consultation to local personnel (from public health, law enforcement, facilities management, and the private sector) providing help with set-up, inventory management, resupply, volunteer management and training, throughput management, distribution, and dispensing of mass prophylaxes (medications and vaccines) to targeted populations at POD sites
RESOURCE CATEGORY	Medical and Public Health
RESOURCE KIND	Team
OVERALL FUNCTION	The MCM POD Management Team: 1. Manages set-up, operations, and demobilization of one or two MCM mass prophylaxis POD sites per shift within a defined area 2. Provides training, including just-in-time training, to locally provided staff in POD command and control, POD logistics, and POD operations 3. Advises on inventory management
COMPOSITION AND ORDERING SPECIFICATIONS	1. Discuss logistics for deploying this team, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment 2. Team staffing is based on management of one or two POD sites, with a minimum throughput of 500 clients per hour per POD 3. Requestor supplies POD equipment and supplies, including signage, crowd control equipment, pallet jacks, and forklifts 4. Joint Information Center (JIC) assigns a Public Information Officer (PIO) or liaison with mass prophylaxis training or experience 5. Requestor specifies the need for additional equipment and supplies, such as pallet jacks and forklifts 6. Requestor provides security measures for this team 7. Requestor confirms level of practitioner necessary for Medical Screening Manager 8. Requestor orders additional technical specialists, such as Emergency Medical Services (EMS) providers, infectious disease specialists, and interpreters, if necessary

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
MINIMUM PERSONNEL PER TEAM	5	Not Specified
MANAGEMENT AND OVERSIGHT PERSONNEL PER TEAM	1 - National Incident Management System (NIMS) Type 1 MCM POD Management Team Leader	Not Specified
SUPPORT PERSONNEL PER TEAM	1 - NIMS Type 1 MCM POD Logistics Manager 1 - NIMS Type 1 Pharmacist 1 - NIMS Type 1 MCM POD Intake/Line Flow Manager 1 - Medical Screening Manager	A Medical Screening Manager can be a physician, advanced practice Registered Nurse, or a physician assistant. The level of oversight needed for this position varies from state to state. This is not a NIMS typed position.
ELECTRONICS EQUIPMENT PER TEAM	5 - Laptop computer	Not Specified

Superseded

COMPONENT	SINGLE TYPE	NOTES
PERSONAL PROTECTIVE EQUIPMENT (PPE) EQUIPMENT PER TEAM MEMBER	PPE is mission specific and may include: 1. Gloves 2. Foot protection 3. Eye protection 4. Ear protection 5. Hard hats 6. Respirators 7. Protective clothing	The following regulation addresses PPE: Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.134: Respiratory Protection.
COMMUNICATIONS EQUIPMENT PER TEAM	5 - Short-range, two-way portable radio 5 - Cell phone 1 - Satellite phone	Not Specified

Superseded

NOTES

1. Nationally typed resources represent the minimum criteria for the associated component and capability.
2. Requestor provides all forms, standing orders, office supplies, POD, and clinical supplies needed on-site.
3. Requestor provides additional Information Technology (IT) support equipment, such as Wi-Fi hotspots and printers, as necessary.
4. MCM POD organization and procedures vary widely by jurisdiction. The MCM POD Management Team adheres to local MCM dispensing standards and operating guidelines. MCM POD Management Team staff may fill positions titled differently from their team designations. Team functions include management and coordination of MCM POD intake, screening, inventory management, dispensing, and egress. Local assets or single resources may augment this team if necessary.

REFERENCES

1. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Management Team Leader
2. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Intake/Line Flow Manager
3. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Logistics Manager
4. FEMA, NIMS 509-12: Pharmacist
5. FEMA, National Incident Management System (NIMS), October 2017
6. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.134: Respiratory Protection, latest edition adopted

Superseded