

## MEDICAL COUNTERMEASURE POINT OF DISPENSING MANAGEMENT TEAM

<b>DESCRIPTION</b>	The Medical Countermeasure (MCM) Point of Dispensing (POD) Management Team oversees and provides direction, coordination, and consultation to local personnel (from public health, law enforcement, facilities management, and the private sector) providing help with set-up, inventory management, resupply, volunteer management and training, throughput management, distribution, and dispensing of mass prophylaxes (medications and vaccines) to targeted populations at POD sites		
<b>RESOURCE CATEGORY</b>	Medical and Public Health	<b>RESOURCE KIND</b>	Team
<b>OVERALL FUNCTION</b>	<p>The MCM POD Management Team:</p> <ol style="list-style-type: none"> <li>1. Manages set-up, operations, and demobilization of one or two MCM mass prophylaxis POD sites per shift within a defined area</li> <li>2. Provides training, including just-in-time training, to locally provided staff in POD command and control, POD logistics, and POD operations</li> <li>3. Advises on inventory management</li> </ol>	<b>COMPOSITION AND ORDERING SPECIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. Discuss logistics for deploying this team, such as security, lodging, transportation, and meals, prior to deployment</li> <li>2. This team typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days</li> <li>3. Team staffing is based on management of one or two POD sites, with a minimum throughput of 500 clients per hour per POD</li> <li>4. Requestor supplies POD equipment and supplies, including signage, crowd control equipment, pallet jacks, and forklifts</li> <li>5. Joint Information Center (JIC) assigns a Public Information Officer (PIO) or liaison with mass prophylaxis training or experience</li> <li>6. Requestor specifies the need for additional equipment and supplies, such as pallet jacks and forklifts</li> <li>7. Requestor provides security measures for this team</li> <li>8. Requestor confirms level of practitioner necessary for Medical Screening Manager</li> <li>9. Requestor orders additional technical specialists, such as Emergency Medical Services (EMS) providers, infectious disease specialists, and interpreters, if necessary</li> </ol>

RESOURCE TYPES			TYPE 1	NO TYPE 2	NO TYPE 3	NO TYPE 4
COMPONENT	METRIC/ MEASURE	CAPABILITY				
Equipment	Per Team Member	Personal Protective Equipment	<p>PPE is mission specific and may include:</p> <ol style="list-style-type: none"> <li>1. Gloves</li> <li>2. Foot protection</li> <li>3. Eye protection</li> <li>4. Ear protection</li> <li>5. Hard hats</li> <li>6. Respirators</li> <li>7. Protective clothing</li> </ol>	Not Applicable	Not Applicable	Not Applicable
			<p><b>NOTES:</b> The following regulation addresses PPE: Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.134: Respiratory Protection.</p>			



RESOURCE TYPES			TYPE 1	NO TYPE 2	NO TYPE 3	NO TYPE 4
COMPONENT	METRIC/ MEASURE	CAPABILITY				
Equipment	Per Team	Communications	5 - Short-range, two-way portable radio 5 - Cell phone 1 - Satellite phone	Not Applicable	Not Applicable	Not Applicable
			NOTES: Not Specified			
Personnel	Per Team	Minimum	5	Not Applicable	Not Applicable	Not Applicable
			NOTES: Not Specified			
Personnel	Per Team	Support	1 - NIMS Type 1 MCM POD Logistics Manager 1 - NIMS Type 1 Pharmacist 1 - NIMS Type 1 MCM POD Intake/Line Flow Manager 1 - Medical Screening Manager	Not Applicable	Not Applicable	Not Applicable
			NOTES: A Medical Screening Manager can be a physician, advanced practice Registered Nurse, or a physician assistant. The level of oversight needed for this position varies from state to state. This is not a NIMS typed position.			
Equipment	Per Team	Electronic Equipment	5 - Laptop computer	Not Applicable	Not Applicable	Not Applicable
			NOTES: Not Specified			
Personnel	Per Team	Management an Oversight	1 - National Incident Management System (NIMS) Type 1 MCM POD Management Team Leader	Not Applicable	Not Applicable	Not Applicable
			NOTES: Not Specified			

Superseded

## REFERENCES

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1. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Management Team Leader
2. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Intake/Line Flow Manager
3. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Logistics Manager
4. FEMA, NIMS 509-12: Pharmacist
5. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.134: Respiratory Protection, latest edition adopted

## NOTES

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1. Nationally typed resources represent the minimum criteria for the associated component and capability.
2. Requestor provides all forms, standing orders, office supplies, POD, and clinical supplies needed on-site.
3. Requestor provides additional Information Technology (IT) support equipment, such as Wi-Fi hotspots and printers, as necessary.
4. MCM POD organization and procedures vary widely by jurisdiction. The MCM POD Management Team adheres to local MCM dispensing standards and operating guidelines. MCM POD Management Team staff may fill positions titled differently from their team designations. Team functions include management and coordination of MCM POD intake, screening, inventory management, dispensing, and egress. Local assets or single resources may augment this team if necessary.

**Superseded**