

## RECEIVING, STAGING, AND STORAGE TASK FORCE

<b>DESCRIPTION</b>	The Receiving, Staging, and Storage (RSS) Task Force accepts, stores, and locally organizes large amounts of medications, medical supplies, medical countermeasures, and medical equipment for large-scale distribution from sources such as the Strategic National Stockpile (SNS), vendor managed inventories (VMI), or locally-sourced inventories		
<b>RESOURCE CATEGORY</b>	Medical and Public Health	<b>RESOURCE KIND</b>	Team
<b>OVERALL FUNCTION</b>	<p>The RSS Task Force:</p> <ol style="list-style-type: none"> <li>1. Augments existing Authority Having Jurisdiction's (AHJ) warehouse staff.</li> <li>2. Inspects, receives, and stores incoming pharmaceuticals and other assets and distributes them to Points of Dispensing (POD) and other pre-planned distribution points, such as healthcare facilities, universities, military installations, private businesses, or non-governmental organizations</li> <li>3. Communicates with the AHJ, ordering entity, and end receiver, as appropriate</li> <li>4. During demobilization, executes plan to recover unused medical resources as warehousing activities diminish</li> <li>5. Coordinates with support agencies to inventory, reorganize, and reconstitute stockpiles for return to pre-incident levels, and release personnel from medical supply management and distribution duties, as necessary</li> <li>6. Provides just-in-time training, as necessary, to local jurisdiction to sustain operations</li> </ol>	<b>COMPOSITION AND ORDERING SPECIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. Discuss logistics for deploying this task force, such as security, lodging, transportation, and meals, prior to deployment</li> <li>2. This task force typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days</li> <li>3. Requestor augments this task force as necessary by ordering additional specialists, such as a transportation team leader or security and safety team leader, as single resources</li> </ol>

RESOURCE TYPES			TYPE 1	NO TYPE 2	NO TYPE 3	NO TYPE 4
COMPONENT	METRIC/ MEASURE	CAPABILITY				
Personnel	Per Team	Management and Oversight	1 - National Incident Management System (NIMS) Type 1 RSS Task Force Leader	Not Applicable	Not Applicable	Not Applicable
<b>NOTES:</b> Not Specified						

Superseded



RESOURCE TYPES			TYPE 1	NO TYPE 2	NO TYPE 3	NO TYPE 4
COMPONENT	METRIC/ MEASURE	CAPABILITY				
Equipment	Per Team Member	Personal Protective Equipment	PPE is mission specific and may include: 1. Gloves 2. Foot protection 3. Eye protection 4. Hearing protection 5. Hard hats 6. Respirators 7. Protective clothing	Not Applicable	Not Applicable	Not Applicable
			<b>NOTES:</b> The following regulation addresses PPE: Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.132: Personal Protective Equipment.			
Equipment	Per Team	Communications	6 - Short-range, two-way portable radio 6 - Cell phone 1 - Satellite phone	Not Applicable	Not Applicable	Not Applicable
			<b>NOTES:</b> Not Specified			
Personnel	Per Team	Minimum	6	Not Applicable	Not Applicable	Not Applicable
			<b>NOTES:</b> Not Specified			
Personnel	Per Team	Support	1 - NIMS Type 1 RSS Operations Team Leader 1 - NIMS Type 1 RSS Logistics Team Leader 1 - NIMS Type 1 RSS Tactical Communications Team Leader 1 - NIMS Type 1 RSS Distribution Team Leader 1 - NIMS Type 1 RSS Finance/Administration Team Leader	Not Applicable	Not Applicable	Not Applicable
			<b>NOTES:</b> Not Specified			
Equipment	Per Team	Information Technology	6 - Laptop computer with appropriate software	Not Applicable	Not Applicable	Not Applicable
			<b>NOTES:</b> Appropriate software may include word processing, data spreadsheets, and inventory management system software			

Superseded



## REFERENCES

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1. FEMA, NIMS 509: Receiving, Staging, and Storage Task Force Leader
2. FEMA, NIMS 509: Receiving, Staging, and Storage Operations Team Leader
3. FEMA, NIMS 509: Receiving, Staging, and Storage Logistics Team Leader
4. FEMA, NIMS 509: Receiving, Staging, and Storage Tactical Communications Team Leader
5. FEMA, NIMS 509: Receiving, Staging, and Storage Distribution Team Leader
6. FEMA, NIMS 509: Receiving, Staging, and Storage Finance/Administration Team Leader
7. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.132: Personal Protective Equipment, latest edition adopted

## NOTES

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Nationally typed resources represent the minimum criteria for the associated component and capability.

Superseded