

MEDICAL COUNTERMEASURE (MCM) POINT OF DISPENSING (POD) MANAGEMENT TEAM

DESCRIPTION	The Medical Countermeasure (MCM) Point of Dispensing (POD) Management Team oversees and provides direction, coordination and consultation to local personnel (from public health, law enforcement, facilities management and the private sector) providing help with set-up, inventory management, resupply, volunteer management and training, throughput management, distribution, and dispensing of mass prophylaxes (medications and vaccines) to targeted populations at POD sites
RESOURCE CATEGORY	Medical and Public Health
RESOURCE KIND	Team
OVERALL FUNCTION	The MCM POD Management Team: 1. Manages set-up, operations, and demobilization of one or two MCM mass prophylaxis POD sites per shift within a defined area 2. Provides training, including just-in-time training, to locally provided staff in POD command and control, POD logistics and POD operations 3. Coordinates with Authority Having Jurisdiction (AHJ) emergency management and public health officials to implement their MCM POD mobilization plan
COMPOSITION AND ORDERING SPECIFICATIONS	1. Discuss logistics for deploying this team, such as working conditions, length of deployment, security, lodging, transportation and meals prior to deployment 2. This team works up to 12 hours per shift, is self-sustainable for 72 hours and is deployable for up to 14 days 3. Team staffing is based on management of a POD site, with a minimum throughput of 500 clients (or population equivalent for rural/frontier/tribal jurisdictions) per hour per POD 4. Requestor supplies POD equipment and supplies, including signage, personal protective equipment (PPE), crowd control equipment, pallet jacks and forklifts 5. Requestor provides staff and first line supervisors to conduct POD operations as needed 6. Joint Information Center (JIC) assigns a Public Information Officer (PIO) or liaison with mass prophylaxis training or experience 7. Requestor specifies the need for additional equipment and supplies, such as pallet jacks and forklifts 8. Requestor provides POD site security measures for this team 9. Requestor orders additional technical specialists, such as Emergency Medical Services (EMS) providers, infectious disease specialists, environmental health specialists, behavioral health specialists and interpreters, if necessary

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
MINIMUM PERSONNEL PER TEAM	6	Not Specified
MANAGEMENT AND OVERSIGHT PERSONNEL PER TEAM	1 - National Incident Management System (NIMS) Type 1 MCM POD Management Team Leader	Not Specified
SUPPORT PERSONNEL PER TEAM	1 - NIMS Type 1 MCM POD Intake/Line Flow Manager 1 - NIMS Type 1 MCM POD Logistics Manager 1 - NIMS Type 3 Medical Officer 1 - NIMS Type 1 Pharmacist	Not Specified
ELECTRONICS EQUIPMENT PER TEAM	5 - Laptop computers or equivalent	Not Specified

COMPONENT	SINGLE TYPE	NOTES
PERSONAL PROTECTIVE EQUIPMENT (PPE) EQUIPMENT PER TEAM MEMBER	PPE is mission specific and may include: 1. Gloves 2. Foot protection 3. Eye protection 4. Ear protection 5. Hard hats 6. Respirators 7. Protective clothing 8. Sanitizer	The following regulation addresses PPE: Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.134: Respiratory Protection
COMMUNICATIONS EQUIPMENT PER TEAM	5 - Short-range, two-way portable radios 5 - Cell phones 1 - Satellite phone	Not Specified

NOTES

1. Nationally typed resources represent the minimum criteria for the associated component and capability.
2. Requestor provides all forms, standing orders, office supplies, POD, PPE and clinical supplies needed on-site.
3. Requestor provides additional Information Technology (IT) support equipment, such as Wi-Fi hotspots and printers, as necessary.
4. MCM POD organization and procedures vary widely by jurisdiction. The MCM POD Management Team adheres to local MCM dispensing standards and operating guidelines. MCM POD Management Team staff may fill positions titled differently from their team designations. Team functions include management and coordination of MCM POD intake, screening, inventory management, dispensing and egress. Local assets or single resources may augment this team if necessary.

REFERENCES

1. FEMA, NIMS 509: Medical Countermeasure (MCM) Point of Dispensing (POD) Management Team Leader
2. FEMA, NIMS 509: Medical Countermeasure (MCM) Point of Dispensing (POD) Intake/Line Flow Manager
3. FEMA, NIMS 509: Medical Countermeasure (MCM) Point of Dispensing (POD) Logistics Manager
4. FEMA, NIMS 509: Medical Officer
5. FEMA, NIMS 509: Pharmacist
6. FEMA, National Incident Management System (NIMS), October 2017
7. FEMA, NIMS Guideline for the National Qualification System (NQS), November 2017
8. OSHA 29 CFR Part 1910.134: Respiratory Protection, latest edition adopted
9. OSHA 29 CFR Part 1910.1030: Bloodborne Pathogens, latest edition adopted