

## HEALTHCARE RESOURCE COORDINATION AND SUPPORT TEAM

<b>DESCRIPTION</b>	The Healthcare Resource Coordination and Support Team is a multidisciplinary administrative team that coordinates and supports medical logistics, including communications, health Information Technology (IT), equipment, supplies, procurement, clerical, and security functions. This team also ensures the ongoing availability of resources required to safely and effectively support a medical mission assignment.
<b>RESOURCE CATEGORY</b>	Medical and Public Health
<b>RESOURCE KIND</b>	Team
<b>OVERALL FUNCTION</b>	<p>The Healthcare Resource Coordination and Support Team interacts with other teams, groups, and structures, such as the Logistics Section, healthcare coalition resource coordination entities, NGOs, vendors, and others, to support the following functions for a medical team:</p> <ol style="list-style-type: none"> <li>1. Administrative</li> <li>2. Communications</li> <li>3. Health IT</li> <li>4. Equipment and supplies procurement</li> <li>5. Medical equipment maintenance and repair support services</li> <li>6. Clerical, including medical records</li> <li>7. Security</li> </ol>
<b>COMPOSITION AND ORDERING SPECIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. Discuss logistics for deploying this team, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment</li> <li>2. Requestor orders additional staff to ensure the ongoing availability of resources required to safely and effectively support the mission assignment, including administrative, logistics, communications, supply, clerical, and security staff</li> <li>3. Staffing requests consider patient census, patient acuity, and the types of skilled interventions necessary</li> <li>4. Requestor verifies potentially hazardous conditions</li> <li>5. To ensure qualified staff to care for patient mix, requestor specifies the clinical area, cache, specialty services (if necessary), mission assignment, and anticipated length of deployment</li> <li>6. To ensure self-sufficiency in an austere environment, requestor specifies HRCT cache, including tents, office equipment, supplies, tools, desks/tables, generators, and so on, in mutual aid request</li> <li>7. Requestor and provider discuss integration with any existing resource coordination mechanisms to avoid duplication of effort or conflict</li> </ol>

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
<b>MINIMUM PERSONNEL PER TEAM</b>	7	Not Specified
<b>MANAGEMENT AND OVERSIGHT PERSONNEL PER TEAM</b>	1 - National Incident Management System (NIMS) Type 1 Medical Team Leader	Not Specified

COMPONENT	SINGLE TYPE	NOTES
<b>SUPPORT PERSONNEL PER TEAM</b>	1 - NIMS Type 1 Medical Team Logistics Coordinator 1 - NIMS Type 1 Medical Records Coordinator 1 - NIMS Type 1 Medical Materials Coordinator 1 - NIMS Type 1 Medical Equipment Coordinator 1 - NIMS Type 1 Medical Communications/IT Coordinator 1 - NIMS Type 1 Medical Security Coordinator	Not Specified
<b>GENERAL EQUIPMENT PER TEAM</b>	Healthcare Resource Coordination and Support Team cache to support an alternate care facility, which may include: 1. Tents 2. Office equipment 3. Supplies 4. Tools 5. Desks/tables 6. Generators	Not Specified
<b>ELECTRONICS EQUIPMENT PER TEAM MEMBER</b>	7 - Laptop computer 2 - Printer	Equipment may include laptop computers, tablets, printers, and a portable internet access device.
<b>PERSONAL PROTECTIVE EQUIPMENT (PPE) EQUIPMENT PER TEAM MEMBER</b>	PPE is mission specific and may vary from working environment, including: 1. Protective footwear 2. Protective clothing 3. Eye and hearing protection 4. Respirators 5. Gloves 6. Masks	PPE is consistent with Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Waste Operations and Emergency Response, OSHA 29 CFR Part 1910.134: Respiratory Protection, and OSHA 29 CFR Part 1910.1030: Bloodborne Pathogens.
<b>COMMUNICATIONS EQUIPMENT PER TEAM</b>	7 - Short-range, two-way portable radio 7 - Cell phone 1 - Satellite phone	Not Specified

## NOTES

Nationally typed resources represent the minimum criteria for the associated component and capability.

## REFERENCES

1. FEMA, NIMS 508: Emergency Care Team
2. FEMA, NIMS 509: Medical Team Leader
3. FEMA, NIMS 509: Medical Communications/Information Technology Coordinator
4. FEMA, NIMS 509: Medical Equipment Coordinator
5. FEMA, NIMS 509: Medical Materials Coordinator
6. FEMA, NIMS 509: Medical Records Coordinator
7. FEMA, NIMS 509: Medical Security Coordinator
8. FEMA, NIMS 509: Medical Team Logistics Coordinator
9. FEMA, National Incident Management System (NIMS), October 2017
10. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Waste Operations and Emergency Response, latest edition adopted
11. OSHA 29 CFR Part 1910.134: Respiratory Protection, latest edition adopted
12. OSHA 29 CFR Part 1910.1030: Bloodborne Pathogens, latest edition adopted