

HUMAN SERVICES RECOVERY SUPPORT SPECIALIST (NQS)

RESOURCE CATEGORY	Mass Care Services
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Human Services Recovery Support Specialist assists emergency management agencies with claims for human services assistance
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Human Services Recovery Support Team). 2. Requestor specifies any additional qualifications necessary based on incident complexity and needs 3. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment 4. The position typically works 12 hours per shift, is self-sustainable for 72 hours and is deployable up to 14 days

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	TYPE 1	TYPE 2	NOTES
DESCRIPTION	Same as Type 2, PLUS: <ol style="list-style-type: none"> 1. Functions as the team leader 2. Provides management assistance to emergency management agencies pertaining to claims for human services assistance 	The Human Services Recovery Support Specialist supports the team leader in providing assistance to emergency management agencies with claims for human services assistance	Not Specified
EDUCATION	Not Specified	Not Specified	Not Specified
TRAINING	Same as Type 2	Completion of the following: <ol style="list-style-type: none"> 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Basic Incident Command System for Initial Response, ICS-200 3. IS-700: National Incident Management System, An Introduction 4. IS-800: National Response Framework, An Introduction 5. IS-2900: National Disaster Recovery Framework (NDRF) Overview 	The NIMS Training Program defines a national baseline to guide and promote NIMS training. It provides recommendations to assist Authorities Having Jurisdiction (AHJ) in developing their own training plans, tailored to their specific needs

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COMPONENT	TYPE 1	TYPE 2	NOTES
EXPERIENCE	<p>Same as Type 2, PLUS:</p> <p>Knowledge, Skills and Abilities:</p> <ol style="list-style-type: none"> 1. Ability to assign and delegate work to subordinates or team personnel 2. Ability to work with Voluntary Organizations Active in Disaster (VOAD) and other volunteer organizations <p>Experience:</p> <ol style="list-style-type: none"> 1. Successful completion of the NQS PTB for the NIMS Type 1 Human Services Recovery Support Specialist, or equivalent AHJ documentation 2. Experience performing NIMS Type 2 Human Services Recovery Support Specialist duties 3. Supervisory experience as AHJ specifies 	<p>Knowledge, Skills and Abilities:</p> <ol style="list-style-type: none"> 1. Ability to provide guidance, evaluate referrals and maintain confidentiality 2. Ability to perform case management and training functions <p>Experience</p> <ol style="list-style-type: none"> 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the NIMS Type 2 Human Services Recovery Support Specialist, or equivalent AHJ documentation 	Not Specified
PHYSICAL/MEDICAL FITNESS	Same as Type 2	<ol style="list-style-type: none"> 1. Moderate 2. Is able to work while wearing appropriate Personal Protective Equipment (PPE) 3. Maintains immunizations in accordance with current AHJ requirements 	<ol style="list-style-type: none"> 1. The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions 2. PPE is mission specific and may vary by working environment; it includes protective footwear, protective clothing for skin exposure, eye and ear protection, respirators, gloves and masks
CURRENCY	Same as Type 2	<ol style="list-style-type: none"> 1. Functions in this position during an operational incident, planned event, exercise, drill or simulation at least once every five years 	<p>Provider must carry out and use any background checks as applicable law specifies. This may include:</p> <ol style="list-style-type: none"> 1. A background check completed within the past 12 months 2. A sex-offender registry check 3. A local, state and national driving and criminal history
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified	Not Specified

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NOTES

Nationally typed resources represent the minimum criteria for the associated component.

REFERENCES

1. FEMA, NIMS 508: Human Services Recovery Support Team
2. FEMA, National Qualification System (NQS) Position Task Book for Human Services Recovery Support Specialist, latest edition adopted
3. FEMA, National Incident Management System (NIMS), October 2017
4. FEMA, NIMS Guideline for the NQS, November 2017
5. FEMA, National Response Framework, October 2019
6. FEMA, National Disaster Recovery Framework, June 2016
7. Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended
8. Title 44 CFR: Emergency Management and Assistance, latest edition adopted

Superseded