

EVACUATION COORDINATION TEAM LEADER

RESOURCE CATEGORY	Incident Management
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Evacuation Coordination Team Leader provides oversight and coordination of the Evacuation Coordination Team
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Evacuation Coordination Team). 2. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment 3. The position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
DESCRIPTION	<p>The Evacuation Coordination Team Leader:</p> <ol style="list-style-type: none"> 1. Coordinates with key local, regional, state, and Federal partners to establish and implement effective evacuation, shelter-in-place, and re-entry activities 2. Establishes, in coordination with members of the Evacuation Coordination Team, an evacuation strategy for impacted populations 3. Communicates evacuation strategies with Incident Commander (IC), Emergency Operations Center (EOC) manager, and other officials, in collaboration with transportation, emergency management, mass care, emergency assistance, housing, human services, logistics and resources, and public safety and security representatives 4. Coordinates basic mass care services, including accommodations for individuals with access and functional needs (AFN) 	Not Specified
EDUCATION	Not Specified	Not Specified

Superseded

COMPONENT	SINGLE TYPE	NOTES
TRAINING	<p>Completion of the following:</p> <ol style="list-style-type: none"> 1. IS-29: Public Information Officer Awareness 2. IS-42: Social Media in Emergency Management 3. IS-100: Introduction to the Incident Command System, ICS-100 4. IS-200: Incident Command System for Single Resource and Initial Action Incidents 5. IS-250: External Affairs: A New Approach to Emergency Communication and Information Distribution 6. ICS-300: Intermediate Incident Command System for Expanding Incidents 7. IS-368: Including People with Disabilities and Others with Access and Functional Needs in Disaster Operations 8. ICS-400: Advanced Incident Command System for Command and General Staff - Complex Incidents 9. IS-405: Overview of Mass Care/Emergency Assistance 10. IS-700: National Incident Management System, An Introduction 11. IS-800: National Response Framework, An Introduction 12. IS-922: Applications of GIS for Emergency Management 13. American Red Cross: Shelter Operations and Simulation, or equivalent 	Not Specified
EXPERIENCE	<ol style="list-style-type: none"> 1. Five years of experience in EOC operations in a state or local transportation, emergency management, or logistics role during three or more EOC evacuation exercise activations or during one lengthy real-world activation (at least one week), involving evacuation, shelter-in-place, or re-entry activities 2. Experience with multi-jurisdictional, interagency communication coordination 3. Experience establishing and making decisions related to evacuation routes and zones 4. Experience determining timing of re-entry 5. Experience coordinating messaging on evacuation and re-entry policies 	Not Specified
PHYSICAL/MEDICAL FITNESS	Performs duties under light circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time	Not Specified
CURRENCY	Functions in an evacuation position during a multi-operational incident, exercise, drill, or simulation at least once every two years	Not Specified
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified

Superseded



Position Qualification for Critical Transportation Incident Management

NOTES

Nationally typed resources represent the minimum criteria for the associated component and capability.

REFERENCES

1. FEMA, NIMS 508: Evacuation Coordination Team
2. FEMA, NIMS 509: Incident Commander
3. FEMA, NIMS 509: Public Information Officer
4. FEMA, NIMS 509: Transportation Specialist
5. FEMA, NIMS 509: Traffic Control Specialist
6. FEMA, NIMS 509: Mass Care Specialist
7. FEMA, NIMS Guideline for the NQS, November 2017

Superseded