

PLANNING SECTION CHIEF (NQS)

RESOURCE CATEGORY	Incident Management
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Planning Section Chief (PSC) manages all aspects of the Planning Section, which covers the five mission areas: prevention, protection, mitigation, response, and recovery
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource. 2. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment 3. This position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days 4. Requestor may specify any additional qualifications necessary based on incident complexity and needs

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	TYPE 1	TYPE 2	TYPE 3	NOTES
DESCRIPTION	Same as Type 2, PLUS: Coordinates planning efforts across multiple jurisdictions	Same as Type 3, PLUS: Develops and implements a transition plan based on escalating incident complexity	The PSC: 1. Manages the preparation of strategies and plans for the incident and submits incident status reports 2. Prepares, collects, evaluates, disseminates, and uses incident information to develop the Incident Action Plan (IAP) 3. Facilitates incident information to maintain situational awareness (current and future) 4. Provides periodic predictions on incident potential and incident course of actions 5. Coordinates planning efforts at the local level 6. Establishes or transitions into the Planning Section 7. Supervises and configures section with units and single resources as necessary	Not Specified
EDUCATION	Not Specified	Not Specified	Not Specified	Not Specified

Superseded

Position Qualification for Planning
Incident Management

COMPONENT	TYPE 1	TYPE 2	TYPE 3	NOTES
TRAINING	Same as Type 2	Same as Type 3	<p>Completion of the following:</p> <ol style="list-style-type: none"> 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Incident Command System for Single Resources and Initial Action Incidents 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. ICS-400: Advanced Incident Command System for Command and General Staff - Complex Incidents 5. IS-700: National Incident Management System, An Introduction 6. IS-703: National Incident Management System Resource Management 7. IS-706: National Incident Management System Intrastate Mutual Aid - An Introduction 8. IS-800: National Response Framework, An Introduction 9. IS-2900: National Disaster Recovery Framework (NDRF) Overview 10. E/L 0962: National Incident Management System Incident Command System All-Hazards Planning Section Chief Course, or equivalent 11. G0191: ICS/EOC Interface 12. Training in accordance with Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Materials Awareness 13. Training in accordance with OSHA 29 CFR Part 1910.134: Respiratory Protection 14. USFA 0305: Type III All-Hazards Incident Management Team Course, or equivalent 	<ol style="list-style-type: none"> 1. Identified equivalent trainings should meet or exceed course learning objectives. 2. For Type 2, recommend National Wildfire Coordinating Group (NWCG) S-420: Command and General Staff training or an equivalent team training. 3. For Type 1, recommend NWCG S-520: Advanced Incident Management training or equivalent team training.

Superseded

Position Qualification for Planning
Incident Management

COMPONENT	TYPE 1	TYPE 2	TYPE 3	NOTES
EXPERIENCE	Same as Type 2, PLUS: 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Type 1 Planning Section Chief, or equivalent Authority Having Jurisdiction (AHJ) documentation 2. Satisfactory performance as a NIMS Type 2 Planning Section Chief	Same as Type 3, PLUS: 1. Successful completion of the NQS PTB for the NIMS Type 2 Planning Section Chief, or equivalent AHJ documentation 2. Certification as a NIMS typed position within the Planning Section 3. Satisfactory performance as a NIMS Type 3 Planning Section Chief	1. Successful completion of the NQS PTB for the NIMS Type 3 Planning Section Chief, or equivalent AHJ documentation 2. Experience in emergency management in a support staff position	Not Specified
PHYSICAL/MEDICAL FITNESS	Same as Type 2	Same as Type 3	Performs duties under moderate circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time	Not Specified
CURRENCY	Same as Type 2	Same as Type 3	Functions in this position during an operational incident, exercise, drill, or simulation at least once every five years	Not Specified
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified	Not Specified	Not Specified

Superseded



Position Qualification for Planning Incident Management

NOTES

Nationally typed resources represent the minimum criteria for the associated category.

REFERENCES

1. FEMA, Position Task Book for Planning Section Chief
2. FEMA, National Qualification System Guide
3. FEMA, National Incident Management System (NIMS)
4. FEMA, National Response Framework, June 2016
5. FEMA, Emergency Responder Field Operations Guide (ER-FOG), October 2010
6. National Wildfire Coordinating Group (NWCG), National Incident Management System Wildland Fire Qualification System Guide, PMS 310-1, Physical Fitness Levels, October 2016
7. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Materials Awareness, latest edition adopted
8. OSHA 29 CFR Part 1910.134: Respiratory Protection, latest edition adopted

Superseded