

## PLANNING SECTION CHIEF (NQS)

<b>RESOURCE CATEGORY</b>	Incident Management
<b>RESOURCE KIND</b>	Not Specified
<b>OVERALL FUNCTION</b>	
<b>COMPOSITION AND ORDERING SPECIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. This position can be ordered as a single resource.</li> <li>2. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment</li> <li>3. This position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days</li> <li>4. Requestor may specify any additional qualifications necessary based on incident complexity and needs</li> </ol>

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	TYPE 1	TYPE 2	TYPE 3	NOTES
<b>DESCRIPTION</b>	Same as Type 2, PLUS: Coordinates planning efforts across multiple jurisdictions	Same as Type 3, PLUS: Develops and implements a transition plan based on escalating incident complexity	<p>The Planning Section Chief (PSC):</p> <ol style="list-style-type: none"> <li>1. Manages all aspects of the Planning Section, which covers the five mission areas: prevention, protection, mitigation, response, and recovery</li> <li>2. Manages the preparation of strategies and plans for the incident and submits incident status reports</li> <li>3. Prepares, collects, evaluates, disseminates, and uses incident information to develop the Incident Action Plan (IAP)</li> <li>4. Facilitates incident information to maintain situational awareness (current and future)</li> <li>5. Provides periodic predictions on incident potential and incident course of actions</li> <li>6. Coordinates planning efforts at the local level</li> <li>7. Establishes or transitions into the Planning Section</li> <li>8. Supervises and configures section with units and single resources as necessary</li> </ol>	Not Specified
<b>EDUCATION</b>	Not Specified	Not Specified	Not Specified	Not Specified

Superseded

Position Qualification for Planning  
Incident Management

COMPONENT	TYPE 1	TYPE 2	TYPE 3	NOTES
<b>TRAINING</b>	Same as Type 2	Same as Type 3	<p>Completion of the following:</p> <ol style="list-style-type: none"> <li>1. IS-100: Introduction to the Incident Command System, ICS-100</li> <li>2. IS-200: Incident Command System for Single Resources and Initial Action Incidents</li> <li>3. ICS-300: Intermediate Incident Command System for Expanding Incidents</li> <li>4. ICS-400: Advanced Incident Command System for Command and General Staff - Complex Incidents</li> <li>5. IS-700: National Incident Management System, An Introduction</li> <li>6. IS-703: National Incident Management System Resource Management</li> <li>7. IS-706: National Incident Management System Intrastate Mutual Aid - An Introduction</li> <li>8. IS-800: National Response Framework, An Introduction</li> <li>9. IS-2900: National Disaster Recovery Framework (NDRF) Overview</li> <li>10. E/L 0962: National Incident Management System Incident Command System All-Hazards Planning Section Chief Course, or equivalent</li> <li>11. G0191: ICS/EOC Interface</li> <li>12. Training in accordance with Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Materials Awareness</li> <li>13. Training in accordance with OSHA 29 CFR Part 1910.134: Respiratory Protection</li> <li>14. USFA 0305: Type III All-Hazards Incident Management Team Course, or equivalent</li> </ol>	<ol style="list-style-type: none"> <li>1. Identified equivalent trainings should meet or exceed course learning objectives.</li> <li>2. For Type 2, recommend National Wildfire Coordinating Group (NWCG) S-420: Command and General Staff training or an equivalent team training.</li> <li>3. For Type 1, recommend NWCG S-520: Advanced Incident Management training or equivalent team training.</li> </ol>

Superseded

Position Qualification for Planning  
Incident Management

COMPONENT	TYPE 1	TYPE 2	TYPE 3	NOTES
<b>EXPERIENCE</b>	Same as Type 2, PLUS: 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Type 1 Planning Section Chief, or equivalent Authority Having Jurisdiction (AHJ) documentation 2. Satisfactory performance as a NIMS Type 2 Planning Section Chief	Same as Type 3, PLUS: 1. Successful completion of the NQS PTB for the NIMS Type 2 Planning Section Chief, or equivalent AHJ documentation 2. Certification as a NIMS typed position within the Planning Section 3. Satisfactory performance as a NIMS Type 3 Planning Section Chief	1. Successful completion of the NQS PTB for the NIMS Type 3 Planning Section Chief, or equivalent AHJ documentation 2. Experience in emergency management in a support staff position	Not Specified
<b>PHYSICAL/MEDICAL FITNESS</b>	Same as Type 2	Same as Type 3	Performs duties under moderate circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time	Not Specified
<b>CURRENCY</b>	Same as Type 2	Same as Type 3	Functions in this position during an operational incident, exercise, drill, or simulation at least once every five years	Not Specified
<b>PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS</b>	Not Specified	Not Specified	Not Specified	Not Specified

Superseded



## Position Qualification for Planning Incident Management

### NOTES

Nationally typed resources represent the minimum criteria for the associated category.

### REFERENCES

1. FEMA, Position Task Book for Planning Section Chief
2. FEMA, National Qualification System Guide
3. FEMA, National Incident Management System (NIMS)
4. FEMA, National Response Framework, June 2016
5. FEMA, Emergency Responder Field Operations Guide (ER-FOG), October 2010
6. National Wildfire Coordinating Group (NWCG), National Incident Management System Wildland Fire Qualification System Guide, PMS 310-1, Physical Fitness Levels, October 2016
7. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Materials Awareness, latest edition adopted
8. OSHA 29 CFR Part 1910.134: Respiratory Protection, latest edition adopted

Superseded