

LIAISON OFFICER (NQS)

RESOURCE CATEGORY	Incident Management
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Liaison Officer is the single point of contact for those that are not part of the command staff
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource. 2. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment 3. This position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days 4. Requestor may specify any additional qualifications necessary based on incident complexity and needs

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
DESCRIPTION	<p>The Liaison Officer:</p> <ol style="list-style-type: none"> 1. Serves as the single point of contact for representatives of government departments and agencies (such as Federal, state, local, tribal, and territorial), as well as for jurisdictions, Nongovernmental Organizations (NGO), private sector organizations, and other cooperating agencies and organizations, and speaks on behalf of the Incident Commander (IC) or center director 2. Ensures that those who are not part of the command staff, but who contribute to the incident's prevention, protection, mitigation, response, and recovery, receive appropriate information and exchange communications with the Incident Management Team (IMT) or Emergency Operations Center staff. 	Not Specified
EDUCATION	Not Specified	Not Specified
TRAINING	<p>Completion of the following:</p> <ol style="list-style-type: none"> 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Incident Command System for Single Resources and Initial Action Incidents 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. ICS-400: Advanced Incident Command System for Command and General Staff -Complex Incidents 5. IS-700: National Incident Management System, An Introduction 6. IS-706: National Incident Management System Intrastate Mutual Aid - An Introduction 7. IS/G-775: Emergency Operations Center Management and Operations 8. IS-800: National Response Framework, An Introduction 9. E0956: National Incident Management System Incident Command System All-Hazards Liaison Officer Course, or equivalent 10. G0191: ICS/EOC Interface 11. USFA 0305: Type III All-Hazards Incident Management Team Course 	Identified equivalent trainings should meet or exceed course learning objectives.

Superseded

Position Qualification for Operational Coordination
Incident Management

COMPONENT	SINGLE TYPE	NOTES
EXPERIENCE	Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Liaison Officer, or equivalent Authority Having Jurisdiction (AHJ) documentation	Not Specified
PHYSICAL/MEDICAL FITNESS	Performs duties under moderate circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time	Not Specified
CURRENCY	Functions in this position during an operational incident, exercise, drill, or simulation at least once every three years	Not Specified
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified

Superseded



Position Qualification for Operational Coordination Incident Management

NOTES

Nationally typed resources represent the minimum criteria for the associated category.

REFERENCES

1. FEMA, Position Task Book for Liaison Officer
2. FEMA, National Qualification System Guide
3. FEMA, National Incident Management System (NIMS)
4. FEMA, National Response Framework, June 2016
5. FEMA, Emergency Responder Field Operations Guide (ER-FOG), October 2010
6. National Wildfire Coordinating Group (NWCG), National Incident Management System Wildland Fire Qualification System Guide, PMS 310-1, Physical Fitness Levels, October 2016

Superseded