

## MEDICAL COUNTERMEASURE POINT OF DISPENSING INTAKE/LINE FLOW MANAGER

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| <b>RESOURCE CATEGORY</b>                       | Medical and Public Health  |
| <b>RESOURCE KIND</b>                           | Personnel  |
| <b>OVERALL FUNCTION</b>                        | The Medical Countermeasure (MCM) Point of Dispensing (POD) Intake/Line Flow Manager oversees client flow at POD sites  |
| <b>COMPOSITION AND ORDERING SPECIFICATIONS</b> | <ol style="list-style-type: none"> <li>1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Medical Countermeasure Point of Dispensing Management Team).</li> <li>2. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment</li> <li>3. This position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days</li> </ol> |

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

| COMPONENT          | SINGLE TYPE  | NOTES         |
|--------------------|--|---------------|
| <b>DESCRIPTION</b> | <p>The MCM POD Intake/Line Flow Manager:</p> <ol style="list-style-type: none"> <li>1. Oversees and provides consultation to local public health personnel, volunteers, vendors, and contractors at POD sites</li> <li>2. Directs and manages client flow through the POD stations, including internal, external, and drive-through lines</li> <li>3. Ensures service to persons with access and functional needs (AFN)</li> <li>4. Manages form distribution, completion, and collection</li> <li>5. Conducts briefings and provides just-in-time-training</li> </ol> | Not Specified |
| <b>EDUCATION</b>   | Not Specified  | Not Specified |
| <b>TRAINING</b>    | <p>Completion of the following:</p> <ol style="list-style-type: none"> <li>1. IS-100: Introduction to the Incident Command System, ICS-100</li> <li>2. IS-200: Incident Command System for Single Resource and Initial Action Incidents</li> <li>3. ICS-300: Intermediate Incident Command System for Expanding Incidents</li> <li>4. IS-700: National Incident Management System, An Introduction</li> <li>5. IS-800: National Response Framework, An Introduction</li> <li>6. Annual POD setup and management training</li> </ol>                                    | Not Specified |
| <b>EXPERIENCE</b>  | <p>Knowledge, Skills, and Abilities:</p> <p>Familiarity with electronic supply chain management systems</p> <p>Experience:</p> <ol style="list-style-type: none"> <li>1. Two years of experience in logistics or supply chain management</li> <li>2. Experience managing POD intake/line flow in operations-based exercise or disaster response within the last 2 years</li> </ol>   | Not Specified |

Superseded

| COMPONENT   | SINGLE TYPE   | NOTES   |
|---|---|---|
| <b>PHYSICAL/MEDICAL FITNESS</b>                               | <ol style="list-style-type: none"> <li>1. Performs duties under moderate circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time</li> <li>2. Is able to work while wearing appropriate Personal Protective Equipment (PPE)</li> <li>3. Maintains immunizations in accordance with the U.S. Department of Health and Human Services Centers for Disease Control and Prevention's (CDC) immunization recommendations</li> </ol> | PPE is mission specific and may vary by work environment; it includes protective footwear, protective clothing for skin exposure, eye and ear protection, respirators, gloves, and masks  |
| <b>CURRENCY</b>   | <ol style="list-style-type: none"> <li>1. Functions in this position during an operational incident, exercise, drill, or simulation at least once every three years</li> <li>2. Keeps immunizations up to date and commensurate with mission assignment</li> <li>3. Background checks as applicable law permits or requires</li> </ol>  | Provider must carry out and use any background checks as applicable law specifies. This may include a background check completed within the past 12 months; a sex-offender registry check; and a local, state, and national driving and criminal history. |
| <b>PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS</b> | Not Specified   | Not Specified   |

Superseded



Position Qualification for Public Health, Healthcare, and Emergency Medical Services  
Medical and Public Health

## NOTES

Nationally typed resources represent the minimum criteria for the associated component and capability.

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## REFERENCES

1. FEMA, NIMS 508-12: Medical Countermeasure Point of Dispensing Management Team
2. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Management Team Leader
3. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Logistics Manager
4. FEMA, NIMS Guideline for the National Qualification System, November 2017
5. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC), Immunization Recommendations for Disaster Responders

Superseded