

FATALITY MANAGEMENT MORGUE PROCESSING UNIT LEADER (NQS)

RESOURCE CATEGORY	Medical and Public Health
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Fatality Management (FM) Morgue Processing Unit (MPU) Leader oversees processing teams in the morgue and provides security for human remains and accompanying records.
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource. 2. This position can be ordered with a NIMS typed unit (Fatality Management Morgue Processing Unit). 3. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment 4. This position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days 5. Requestor specifies if hazardous materials are present in the operating area; provider ensures that individuals hold certifications required by applicable laws and regulations to operate in environments where hazardous materials are present

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
DESCRIPTION	<p>The FM MPU Leader:</p> <ol style="list-style-type: none"> 1. Establishes guidelines for assigning a morgue reference number (MRN), opening morgue case file folders, and instituting processing procedures, under the direction of the local Medical Examiner/Coroner (ME/C) and Mass Fatality Management Group Supervisor 2. Oversees needs and procedures of the functional stations 3. Ensures completion of all forms for assigned human remains after each morgue station completes its processing 4. Submits completed morgue case folders to the Morgue Identification Center (MIC) when human remains processing is complete 5. Reports directly to the Mass Fatality Management Group Supervisor or designee 	Not Specified
EDUCATION	Bachelor's degree in sciences, criminal justice, or public administration OR mortuary degree with 2 years of experience in an ME/C office	Not Specified
TRAINING	<p>Completion of the following:</p> <ol style="list-style-type: none"> 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Incident Command System for Single Resources and Initial Action Incidents 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. IS-700: National Incident Management System, An Introduction 5. IS-800: National Response Framework, An Introduction 6. G0191: ICS/EOC Interface 7. Training in accordance with Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Materials Awareness 8. Training in accordance with OSHA 29 CFR Part 1910.134: Respiratory Protection 	Not Specified

Superseded

COMPONENT	SINGLE TYPE	NOTES
EXPERIENCE	<p>Knowledge, Skills, and Abilities:</p> <ol style="list-style-type: none"> 1. Intermediate computer skills, including e-mail, internet, word processing, and spreadsheet proficiency 2. Familiarity with next of kin (NOK) laws, body storage, and deceased body release laws <p>Experience:</p> <ol style="list-style-type: none"> 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Fatality Management Morgue Processing Unit Leader, or equivalent Authority Having Jurisdiction (AHJ) documentation 2. Management or investigative experience within a medical examiner's office, coroner system, or forensic unit of a law enforcement agency, involving morgue or incident facility maintenance 	Not Specified
PHYSICAL/MEDICAL FITNESS	<ol style="list-style-type: none"> 1. Performs duties under arduous circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time 2. Performs duties with exposure to whole and fragmented human remains in various stages of decomposition 3. Performs duties with sights and smells associated with death, including encountering child victims, grieving survivors, and family members of missing victims 4. Maintains immunizations in accordance with the U.S. Department of Health and Human Services Centers for Disease Control and Prevention's (CDC) recommended immunization schedule 	Not Specified
CURRENCY	Functions in this position during an operational incident, exercise, drill, or simulation at least once every two years	Not Specified
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified

Superseded

NOTES

Nationally typed resources represent the minimum criteria for the associated category.

REFERENCES

1. FEMA, NIMS 508: Fatality Management Morgue Processing Unit
2. FEMA, NIMS 508: Fatality Management Morgue Forensic Team
3. FEMA, NIMS 509: Fatality Management Embalming and Casketing Mortuary Specialist
4. FEMA, NIMS 509: Fatality Management Forensic Photographer
5. FEMA, NIMS 509: Fatality Management Morgue Admitting Specialist
6. FEMA, NIMS 509: Fatality Management Morgue Escort
7. FEMA, NIMS 509: Fatality Management Personal Effects Specialist
8. FEMA, NIMS 509: Fatality Management Morgue Forensic Team Leader
9. FEMA, NIMS 509: Fatality Management Human Remains Recovery Team Leader
10. FEMA, NIMS 509: Fatality Management Human Remains Storage and Release Specialist
11. FEMA, NIMS 509: Mass Fatality Management Group Supervisor
12. FEMA, Position Task Book for Fatality Management Morgue Processing Unit Leader
13. FEMA, National Qualification System Guide
14. FEMA, National Incident Management System (NIMS)
15. FEMA, National Response Framework, June 2016
16. FEMA, Emergency Responder Field Operations Guide (ER-FOG), October 2010
17. National Wildfire Coordinating Group (NWCG), National Incident Management System Wildland Fire Qualification System Guide, PMS 310-1, Physical Fitness Levels, October 2016
18. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Materials Awareness, latest edition adopted
19. OSHA 29 CFR Part 1910.134: Respiratory Protections, latest edition adopted
20. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC), Immunization Recommendations for Disaster Responders

Superseded