

SERVICE BRANCH DIRECTOR (NQS)

TYPE	TYPE 1	NO TYPE 2
DESCRIPTION	The Service Branch Director: 1. Oversees the installation, distribution, maintenance, and repair of Information Technology (IT) and communications equipment 2. Oversees the feeding of response personnel through use of field kitchens, contracted catering, and other available resources 3. Provides first responder, first receiver, preventative public health, and medical support to the incident staff and teams in the field 4. Oversees the management of Medical Unit aid stations 5. Contributes to the development of the communications plan within the Incident Action Plan (IAP) 6. Establishes or transitions into a branch under the Logistics Section 7. Supervises and configures branch to support operations with units as necessary	Not Applicable
CATEGORY	CRITERIA	CRITERIA
EDUCATION	Not Specified NOTES: Not Specified	Not Applicable
TRAINING	Completion of the following: 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Incident Command System for Single Resources and Initial Action Incidents 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. ICS-400: Advanced Incident Command System for Command and General Staff - Complex Incidents 5. IS-700: National Incident Management System, An Introduction 6. IS-703: National Incident Management System Resource Management 7. IS-800: National Response Framework, An Introduction 8. G0191: ICS/EOC Interface 9. Training in accordance with Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Materials Awareness 10. Training in accordance with OSHA 29 CFR Part 1910.134: Respiratory Protection NOTES: Not Specified	Not Applicable

Superseded



TYPE	TYPE 1	NO TYPE 2
EXPERIENCE	Knowledge, Skills, and Abilities: Understands the implementation process of the Emergency Management Assistance Compact (EMAC) and other mutual aid agreements Experience: 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Service Branch Director, or equivalent Authority Having Jurisdiction (AHJ) documentation 2. Leadership experience in emergency management in a support staff position	Not Applicable
	NOTES: Not Specified	
PHYSICAL/MEDICAL FITNESS	Performs duties under light circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time	Not Applicable
	NOTES: Not Specified	
CURRENCY	Functions in this position during an operational incident, exercise, drill, or simulation at least once every five years	Not Applicable
	NOTES: Not Specified	
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Applicable
	NOTES: Not Specified	

Superseded

ORDERING SPECIFICATIONS OR DESIGNATIONS

1. (X) Can be ordered as an individual asset
2. () Can be ordered in conjunction with a NIMS typed team
3. () Can be ordered in conjunction with a NIMS typed unit
4. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment
5. This position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days
6. Requestor may specify any additional qualifications necessary based on incident complexity and needs

REFERENCES

1. FEMA, Position Task Book for Service Branch Director
2. FEMA, National Qualification System Guide
3. FEMA, National Incident Management System (NIMS)
4. FEMA, National Response Framework, June 2016
5. FEMA, Emergency Responder Field Operations Guide (ER-FOG), October 2010
6. National Wildfire Coordinating Group (NWCG), National Incident Management System Wildland Fire Qualification System Guide, PMS 310-1, Physical Fitness Levels, October 2016
7. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.120: Hazardous Materials Awareness, latest edition adopted
8. OSHA 29 CFR Part 1910.134: Respiratory Protection, latest edition adopted

NOTES

Nationally typed resources represent the minimum criteria for the associated category.

Superseded