

COMPENSATION/CLAIMS UNIT LEADER (NQS)

TYPE	TYPE 1	NO TYPE 2
DESCRIPTION	The Compensation/Claims Unit Leader: 1. Reviews and coordinates procedures for handling compensation and claims 2. Maintains cumulative incident compensation and claims data 3. Determines status of accident- and injury-related investigations 4. Advises on the nature and status of all existing and potential claims 5. Coordinates closely with Medical Unit and Cost Unit 6. Establishes or transitions into a unit under the Finance/Administration Section 7. Configures unit with personnel to support operations	Not Applicable
CATEGORY	CRITERIA	CRITERIA
EDUCATION	Not Specified NOTES: Not Specified	Not Applicable
TRAINING	Completion of the following: 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Incident Command System for Single Resources and Initial Action Incidents 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. IS-700: National Incident Management System, An Introduction 5. IS-800: National Response Framework, An Introduction 6. IS-2900: National Disaster Recovery Framework (NDRF) Overview 7. E/L 0975: Finance/Administration Unit Leader, or equivalent 8. G0191: ICS/EOC Interface NOTES: Identified equivalent trainings should meet or exceed course learning objectives.	Not Applicable
EXPERIENCE	Knowledge, Skills, and Abilities: Financial management concepts and principles Experience: 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Compensation/Claims Unit Leader, or equivalent Authority Having Jurisdiction (AHJ) documentation 2. Experience in emergency management in a finance-related position NOTES: Not Specified	Not Applicable

Superseded



TYPE	TYPE 1	NO TYPE 2
PHYSICAL/MEDICAL FITNESS	Performs duties under light circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time	Not Applicable
	NOTES: Not Specified	
CURRENCY	Functions in this position during an operational incident, exercise, drill, or simulation event at least once every five years	Not Applicable
	NOTES: Not Specified	
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Applicable
	NOTES: Not Specified	

Superseded

ORDERING SPECIFICATIONS OR DESIGNATIONS

1. (X) Can be ordered as an individual asset
2. () Can be ordered in conjunction with a NIMS typed team
3. () Can be ordered in conjunction with a NIMS typed unit
4. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment
5. This position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days
6. Requestor specified any additional qualifications necessary based on incident complexity and needs

REFERENCES

1. FEMA, National Qualification System (NQS) Position Task Book for Compensation/Claims Unit Leader, latest edition adopted
2. FEMA, National Incident Management System (NIMS), October 2017
3. FEMA, NIMS Guideline for the NQS, November 2017
4. FEMA, National Response Framework, June 2016

NOTES

Nationally typed resources represent the minimum criteria for the associated category.

Superseded