

## DISASTER COST RECOVERY MANAGEMENT TEAM LEADER

<b>RESOURCE CATEGORY</b>	Emergency Management
<b>RESOURCE KIND</b>	Personnel
<b>OVERALL FUNCTION</b>	The Disaster Cost Recovery Management Team Leader manages the assessment, support, and finance elements of disaster cost recovery
<b>COMPOSITION AND ORDERING SPECIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Disaster Cost Recovery Management Team).</li> <li>2. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment</li> <li>3. This position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days</li> </ol>

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
<b>DESCRIPTION</b>	<p>The Disaster Cost Recovery Management Team Leader:</p> <ol style="list-style-type: none"> <li>1. Manages the assessment, support, and finance elements of disaster cost recovery management of funding streams needs, such as: <ol style="list-style-type: none"> <li>a. Insurance</li> <li>b. Federal Emergency Management Agency (FEMA) Public Assistance</li> <li>c. Federal Transit Administration Emergency Relief Program</li> <li>d. Federal Highway Administration Emergency Relief Program</li> <li>e. Community Development Block Grants - Disaster Recovery (CDBG-DR)</li> <li>f. Other Federal, state, tribal, territorial, and local programs</li> </ol> </li> <li>2. Coordinates with and continues initial operations of the National Incident Management System (NIMS) 508-10: Rapid Needs Assessment (RNA) Team</li> <li>3. Supervises members of the Disaster Cost Recovery Management Team</li> </ol>	Not Specified
<b>EDUCATION</b>	Not Specified	Not Specified
<b>TRAINING</b>	<p>Completion of the following:</p> <ol style="list-style-type: none"> <li>1. IS-100: Introduction to the Incident Command System, ICS-100</li> <li>2. IS-200: Incident Command System for Single Resources and Initial Action Incidents</li> <li>3. ICS-300: Intermediate Incident Command System for Expanding Incidents</li> <li>4. E376: State Public Assistance Operations</li> <li>5. ICS-400: Advanced Incident Command System for Command and General Staff - Complex Incidents</li> <li>6. E478: Public Assistance Grants Administration for Grantees</li> <li>7. IS-632: An Introduction to Debris Operations</li> <li>8. IS-634: Introduction to the Federal Emergency Management Agency's Public Assistance Program</li> <li>9. IS-700: National Incident Management System, An Introduction</li> <li>10. IS-800: National Response Framework, An Introduction</li> <li>11. IS-2900: National Disaster Recovery Framework Overview</li> </ol>	Not Specified

Superseded

COMPONENT	SINGLE TYPE	NOTES
<b>EXPERIENCE</b>	<p>Knowledge, Skills, and Abilities:</p> <ol style="list-style-type: none"> <li>1. Ability to conduct preliminary damage assessments and knowledgeable of insurance policies, the Stafford Act, and CDBG-DR</li> <li>2. Ability to provide guidance and evaluate appropriate referrals, maintain confidentiality, and understand, interpret, and apply appropriate rules, regulations, and written directions</li> <li>3. Knowledge of interviewing techniques involving application of regulations and resources</li> <li>4. Ability to use word processing, data management, finance, and scheduling software</li> <li>5. Basic knowledge of procurement policies and guidelines, including Federal procurement</li> </ol> <p>Experience: Two years of experience performing as a Disaster Recovery Data Collection Specialist, Disaster Recovery Finance Specialist, or equivalent position</p>	Not Specified
<b>PHYSICAL/MEDICAL FITNESS</b>	Performs duties under arduous circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time	Not Specified
<b>CURRENCY</b>	Functions in this position during an incident, exercise, drill, simulation, or planned event at least once every three years	Not Specified
<b>PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS</b>	Not Specified	Not Specified

Superseded



## Position Qualification for Economic Recovery Emergency Management

### NOTES

Nationally typed resources represent the minimum criteria for the associated category.

### REFERENCES

1. FEMA, NIMS 508: Disaster Cost Recovery Management Team
2. FEMA, NIMS 509: Disaster Recovery Data Collection Specialist
3. FEMA, NIMS 509: Disaster Recovery Finance Specialist
4. Stafford Disaster Relief and Emergency Assistance Act, as amended
5. Title 44 Code of Federal Regulations (CFR): Emergency Management and Assistance
6. Public Health Service Act, Section 319
7. H.R.2642 - Agricultural Act of 2014, Subtitle E: Supplemental Agricultural Disaster Assistance Programs
8. National Wildfire Coordinating Group (NWCG), National Incident Management System Wildland Fire Qualification System Guide, PMS 310-1, Physical Fitness Levels, October 2016

Superseded