



Position Qualification for Mass Care Services  
Mass Care Services

## HUMAN SERVICES RECOVERY SUPPORT SPECIALIST (NQS)

<b>RESOURCE CATEGORY</b>	Mass Care Services
<b>RESOURCE KIND</b>	Personnel
<b>OVERALL FUNCTION</b>	The Human Services Recovery Support Specialist assists emergency management agencies with claims for human services assistance
<b>COMPOSITION AND ORDERING SPECIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Human Services Recovery Support Team).</li> <li>2. Requestor specifies any additional qualifications necessary based on incident complexity and needs</li> <li>3. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment</li> </ol>

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	TYPE 1	TYPE 2	NOTES
<b>DESCRIPTION</b>	Same as Type 2, PLUS: <ol style="list-style-type: none"> <li>1. Functions as the team leader</li> <li>2. Provides management assistance to emergency management agencies pertaining to claims for human services assistance</li> </ol>	The Human Services Recovery Support Specialist supports the team leader in providing assistance to emergency management agencies with claims for human services assistance	Not Specified
<b>EDUCATION</b>	Not Specified	Not Specified	Not Specified
<b>TRAINING</b>	Same as Type 2	Completion of the following: <ol style="list-style-type: none"> <li>1. IS-100: Introduction to the Incident Command System, ICS-100</li> <li>2. IS-200: Basic Incident Command System for Initial Response, ICS-200</li> <li>3. IS-700: National Incident Management System, An Introduction</li> <li>4. IS-800: National Response Framework, An Introduction</li> <li>5. IS-2900: National Disaster Recovery Framework Overview</li> </ol>	Not Specified



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COMPONENT	TYPE 1	TYPE 2	NOTES
<b>EXPERIENCE</b>	<p>Same as Type 2, PLUS:            Knowledge, Skills, and Abilities:            1. Ability to assign and delegate work to subordinates or team personnel            2. Ability to work with Voluntary Organizations Active in Disaster (VOAD) and other volunteer organizations</p> <p>Experience:            1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the NIMS Type 1 Human Services Recovery Support Specialist, or equivalent Authority Having Jurisdiction (AHJ) documentation            2. Experience performing NIMS Type 2 Human Services Recovery Support Specialist duties            3. Supervisory experience as AHJ specifies</p>	<p>Knowledge, Skills, and Abilities:            1. Successful completion of the NQS PTB for the NIMS Type 2 Human Services Recovery Support Specialist, or equivalent AHJ documentation            2. Ability to provide guidance, evaluate appropriate referrals, and maintain confidentiality            3. Ability to perform case management and training functions</p>	Not Specified
<b>PHYSICAL/MEDICAL FITNESS</b>	Same as Type 2	1. Moderate 2. Maintains immunizations in accordance with the U.S. Department of Health and Human Services Centers for Disease Control and Prevention's (CDC) immunization recommendations for emergency responders	Not Specified The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions.
<b>CURRENCY</b>	Same as Type 2	1. Functions in this position during an operational incident, planned event, exercise, drill, or simulation at least once every three years 2. Keeps immunizations up to date commensurate with mission assignment 3. Background checks as applicable law permits or requires	Provider must carry out and use any background checks as applicable law specifies. This may include a background check completed within the past 12 months; a sex-offender registry check; and a local, state, and national criminal history.
<b>PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS</b>	Same as Type 2	Not Specified	Not Specified



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## NOTES

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Nationally typed resources represent the minimum criteria for the associated component.

## REFERENCES

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1. FEMA, NIMS 508: Human Services Recovery Support Team
2. FEMA, National Qualification System (NQS) Position Task Book for Human Services Recovery Support Specialist, latest edition adopted
3. FEMA, National Incident Management System (NIMS), October 2017
4. FEMA, NIMS Guideline for the NQS, November 2017
5. FEMA, National Response Framework, June 2016
6. FEMA, National Disaster Recovery Framework, June 2016
7. Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended
8. Title 44 CFR: Emergency Management and Assistance, latest edition adopted
9. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC), Immunization Recommendations for Disaster Responders