



RAPID NEEDS ASSESSMENT TEAM LEADER (NQS)

RESOURCE CATEGORY	Incident Management
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Rapid Needs Assessment (RNA) Team Leader supervises overall team operations and assessment process
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Rapid Needs Assessment Team). 2. Requestor specifies any additional qualifications necessary based on incident complexity and needs 3. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
DESCRIPTION	The RNA Team Leader: <ol style="list-style-type: none"> 1. Supervises overall team operations and assessment process 2. Disseminates technical information and training regarding RNA activities 3. Assigns and delegates work to subordinates or team personnel 4. Manages and reports collected assessment data 5. Prepares documentation necessary for continuing response operations 	Not Specified
EDUCATION	Not Specified	Not Specified
TRAINING	Completion of the following: <ol style="list-style-type: none"> 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Basic Incident Command System for Initial Response, ICS-200 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. IS-700: National Incident Management System, An Introduction 5. IS-800: National Response Framework, An Introduction 6. IS-2900: National Disaster Recovery Framework (NDRF) Overview 7. E/G/L 0191: Emergency Operations Center/Incident Command System Interface 	Not Specified



Position Qualification for Situational Assessment
Incident Management

COMPONENT	SINGLE TYPE	NOTES
EXPERIENCE	<p>Knowledge, Skills, and Abilities:</p> <ol style="list-style-type: none"> 1. Comprehensive knowledge of the RNA process 2. Extensive knowledge of issues affecting life safety, critical infrastructure, and human needs, such as transportation infrastructure issues and public utility infrastructure issues 3. General knowledge of Geographic Information Systems (GIS) and Global Positioning System (GPS) 4. Ability to use word processing, data management, finance, and scheduling software <p>Experience:</p> <ol style="list-style-type: none"> 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the NIMS Rapid Needs Assessment Team Leader, or equivalent Authority Having Jurisdiction (AHJ) documentation 2. Supervisory experience in an emergency management agency, public safety agency, or service commensurate with the mission assignment 	Not Specified
PHYSICAL/MEDICAL FITNESS	Moderate	The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions.
CURRENCY	Functions in this position during an operational incident, planned event, exercise, drill, or simulation at least once every three years	Not Specified
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified



Position Qualification for Situational Assessment Incident Management

NOTES

Nationally typed resources represent the minimum criteria for the associated component.

REFERENCES

1. FEMA, NIMS 508: Rapid Needs Assessment Team
2. FEMA, National Qualification System (NQS) Position Task Book for Rapid Needs Assessment Team Leader, latest edition adopted
3. FEMA, National Incident Management System (NIMS), October 2017
4. FEMA, NIMS Guideline for the NQS, November 2017
5. FEMA, National Response Framework, June 2016
6. FEMA, Rapid Needs Assessment Team in Federal Disasters Operations Field Operations Guide, April 2001