



## MISSING PERSONS GROUP SUPERVISOR (NQS)

<b>RESOURCE CATEGORY</b>	Incident Management
<b>RESOURCE KIND</b>	Personnel
<b>OVERALL FUNCTION</b>	The Missing Persons Group Supervisor coordinates and manages Missing Persons Group functions
<b>COMPOSITION AND ORDERING SPECIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. This position can be ordered as a single resource.</li> <li>2. Requestor specifies any additional qualifications necessary based on incident complexity and needs</li> <li>3. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment</li> </ol>

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
<b>DESCRIPTION</b>	<p>The Missing Persons Group Supervisor:</p> <ol style="list-style-type: none"> <li>1. Coordinates and manages Missing Persons Group functions to ensure resources, such as personnel, facilities, equipment, and missing persons management systems, are adequate to accomplish the missing persons mission</li> <li>2. Maintains an operational picture, including the number of potential, confirmed, and found missing persons</li> <li>3. Coordinates with other Intelligence and Investigations (I/I) groups</li> <li>4. Supervises and configures the group to support operations as necessary</li> </ol>	Not Specified
<b>EDUCATION</b>	Not Specified	Not Specified
<b>TRAINING</b>	<p>Completion of the following:</p> <ol style="list-style-type: none"> <li>1. IS-100: Introduction to the Incident Command System, ICS-100</li> <li>2. IS-200: Basic Incident Command System for Initial Response, ICS-200</li> <li>3. ICS-300: Intermediate Incident Command System for Expanding Incidents</li> <li>4. ICS-400: Advanced Incident Command System for Command and General Staff - Complex Incidents</li> <li>5. IS-700: National Incident Management System, An Introduction</li> <li>6. IS-800: National Response Framework, An Introduction</li> <li>7. E/L 0960: NIMS ICS All-Hazards Division / Group Supervisor Course</li> <li>8. E/G/L 0191: Emergency Operations Center/Incident Command System Interface</li> </ol>	Not Specified



Position Qualification for Operational Coordination  
Incident Management

COMPONENT	SINGLE TYPE	NOTES
<b>EXPERIENCE</b>	<p>Knowledge, Skills, and Abilities:</p> <ol style="list-style-type: none"> <li>1. Knowledge of the various policies, laws, investigative systems, and databases in conducting missing person investigations</li> <li>2. Knowledge of the missing person investigation processes to locate and identify people using data, records, DNA reference samples, investigative evidence, and multi-media evidence</li> <li>3. Understanding of legal, privacy, and ethical issues related to gathering and sharing missing person information</li> <li>4. Knowledge of the methods, tools, and techniques in missing persons investigations, including the National Missing and Unidentified Persons System (NamUs), AMBER Alert, Project Lifesaver, Silver Alert, Medic Alert, and global positioning system (GPS) locators</li> </ol> <p>Experience:</p> <ol style="list-style-type: none"> <li>1. Successful completion of National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Missing Persons Group Supervisor, or equivalent Authority Having Jurisdiction (AHJ) documentation</li> <li>2. Experience supervising or managing missing person investigations</li> </ol>	Not Specified
<b>PHYSICAL/MEDICAL FITNESS</b>	Light	The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions.
<b>CURRENCY</b>	Functions in this position during an operational incident, planned event, exercise, drill, or simulation at least once every five years	Not Specified
<b>PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS</b>	Not Specified	Not Specified



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## NOTES

Nationally typed resources represent the minimum criteria for the associated component.

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## REFERENCES

1. FEMA, National Qualification System (NQS) Position Task Book for Missing Persons Group Supervisor, latest edition adopted
2. FEMA, National Incident Management System (NIMS), October 2017
3. FEMA, NIMS Guideline for the NQS, November 2017
4. FEMA, National Response Framework, June 2016
5. FEMA, National Incident Management System Intelligence/Investigations Function Guidance and Field Operations Guide (FOG), October 2013
6. International Association of Chiefs of Police (IACP), Missing Persons: Volunteers Supporting Law Enforcement, January 2010