



Position Qualification for Intelligence and Information Sharing
Incident Management

INTELLIGENCE/INVESTIGATIONS SECTION CHIEF (NQS)

RESOURCE CATEGORY	Incident Management
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Intelligence/Investigations (I/I) Section Chief coordinates intelligence and investigation efforts
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource. 2. Requestor specifies any additional qualifications or security clearance necessary based on incident complexity and needs 3. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	TYPE 1	TYPE 2	TYPE 3	NOTES
DESCRIPTION	Same as Type 2, PLUS: Coordinates intelligence and investigation efforts at the local, state, tribal, or territorial level, or across jurisdictions	Same as Type 3, PLUS: Develops and implements a transition plan based on escalating incident complexity	The I/I Section Chief: <ol style="list-style-type: none"> 1. Coordinates intelligence and investigation efforts at a local level or within a single jurisdiction 2. Manages and coordinates all I/I functions in response to a major or complex criminal event 3. Ensures coordination between all groups within the I/I Section and other Incident Management Team (IMT) or Emergency Operations Center (EOC) sections 4. Ensures use of appropriate protocols for handling sensitive or classified information 5. Supervises and configures section to support operations with branches, divisions, and groups as necessary 	Not Specified
EDUCATION	Same as Type 2	Same as Type 3	Not Specified	Not Specified



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COMPONENT	TYPE 1	TYPE 2	TYPE 3	NOTES
TRAINING	Same as Type 2	Same as Type 3	Completion of the following: 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Basic Incident Command System for Initial Response, ICS-200 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. ICS-400: Advanced Incident Command System for Command and General Staff - Complex Incidents 5. IS-700: National Incident Management System, An Introduction 6. IS-706: National Incident Management System Intrastate Mutual Aid - An Introduction 7. IS-800: National Response Framework, An Introduction 8. IS-2900: National Disaster Recovery Framework (NDRF) Overview 9. E/G/L 0191: Emergency Operations Center/Incident Command System Interface 10. United States Fire Administration (USFA) 0305 Type III All-Hazards Incident Management Team Course	1. For Type 2, recommend National Wildfire Coordinating Group (NWCG) S-420 Command and General Staff training or an equivalent team training. 2. For Type 1, recommend NWCG S-520 Advanced Incident Management training or equivalent team training. 3. Identified equivalent trainings should meet or exceed course learning objectives.
EXPERIENCE	Same as Type 2, PLUS: 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Type 1 Intelligence/Investigation Section Chief, or equivalent Authority Having Jurisdiction (AHJ) documentation 2. Successful performance as a NIMS Type 2 I/I Section Chief	Same as Type 3, PLUS: 1. Successful completion of the NQS PTB for the NIMS Type 2 Intelligence/Investigation Section Chief, or equivalent AHJ documentation 2. Successful performance as a NIMS Type 3 I/I Section Chief	Experience: 1. Successful completion of the NQS PTB for the NIMS Type 3 Intelligence/Investigations Section Chief, or equivalent AHJ documentation 2. Experience managing personnel involved in investigations or intelligence operations	Not Specified
PHYSICAL/MEDICAL FITNESS	Same as Type 2	Same as Type 3	Light	The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions.
CURRENCY	Same as Type 2	Same as Type 3	Functions in this position during an operational incident, planned event, exercise, drill, or simulation at least once every five years	Not Specified



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COMPONENT	TYPE 1	TYPE 2	TYPE 3	NOTES
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Same as Type 2	Same as Type 3	Not Specified	Maintains the appropriate security clearance level to handle sensitive and classified materials



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NOTES

Nationally typed resources represent the minimum criteria for the associated component.

REFERENCES

1. FEMA, National Qualification System (NQS) Position Task Book for Intelligence/Investigations Section Chief, latest edition adopted
2. FEMA, National Incident Management System (NIMS), October 2017
3. FEMA, NIMS Guideline for the NQS, November 2017
4. FEMA, National Response Framework, June 2016
5. National Incident Management System Intelligence/Investigations Function Guidance and Field Operations Guide (FOG), October 2013