

HAZARD MITIGATION PLANNER

RESOURCE CATEGORY	Hazard Mitigation
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Hazard Mitigation (HM) Planner is responsible for assisting an Authority Having Jurisdiction (AHJ) by providing HM planning technical assistance to applicable units of government
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource or in conjunction with a National Incident Management System (NIMS) typed team (Hazard Mitigation Planning Team or Hazard Mitigation Operations Team) 2. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation and meals, prior to deployment

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	TYPE 1	TYPE 2	NOTES
DESCRIPTION	Same as Type 2, PLUS: <ol style="list-style-type: none"> 1. Reviews HM plans developed by local governments 2. Provides recommendations for improving HM plans or integrating HM plans with other community plans 3. Provides HM assistance to a community which has some mitigation planning capability 4. Develops the multi-hazard mitigation plan to ensure compliance with Section 322 of the Disaster Mitigation Act (42 USC 5165) 5. Accesses and uses FEMA technology, the Benefit-Cost Analysis Toolkit, and other tools and systems 6. Ensures that the plan strategies are incorporated into HM strategies and recovery efforts 7. Provides training in HM planning 8. Coordinates with local, state, tribal, territorial, and regional planners and stakeholders as appropriate 	The Type 2 HM Planner provides HM planning technical assistance to applicable units of government and: <ol style="list-style-type: none"> 1. Develops or updates the HM Plan and FEMA-acceptable HM plans 2. Analyzes existing plans 3. Determines the scope of new plans 4. Provides on-site planning assistance 5. Develops a local planning team and planning schedule 6. Conducts planning meetings 7. Undertakes research pertaining to the community's hazards, risks, and vulnerabilities 8. Identifies existing capabilities 9. Identifies loss-reduction opportunities and implementation strategies 10. Provides recommendations for employing Public Assistance, 404, 406, and other mitigation grant programs as part of the HM plan 11. Integrates HM plans with other community plans, including land use, capital improvement, special district, and master plans 	Not Specified
EDUCATION	Bachelor's Degree in community planning, public administration, public policy, geography, or other experience as defined below in the Experience section	Not Specified	Not Specified

Position Qualification for Operational Coordination
Hazard Mitigation

COMPONENT	TYPE 1	TYPE 2	NOTES
TRAINING	Same as Type 2, PLUS completion of the following: 1. E-212: Hazard Mitigation Assistance: Developing Quality Application Elements 2. IS-200: Basic Incident Command System for Initial Response 3. IS-800: National Response Framework, An Introduction	Completion of the following: 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-318: Mitigation Planning for Local and Tribal Communities 3. IS-393: Introduction to Hazard Mitigation 4. IS-700: An Introduction to the National Incident Management System 5. IS-703: National Incident Management System Resource Management 6. IS-1000: Public Assistance Program and Eligibility	If the Hazard Mitigation Planner is leading a Hazard Mitigation Planning Team, completion of the following: 1. G-191: Emergency Operations Center/Incident Command System Interface 2. E/L/G-300: Intermediate Incident Command System for Expanding Incidents 3. E/L/G-400: Advanced Incident Command System for Command and General Staff - Complex Incidents The NIMS Training Program specifies Incident Command System (ICS) personnel designated as leaders/supervisors should complete these courses
EXPERIENCE	A bachelor's degree in a related field or four years of experience in HM planning, including: 1. Experience developing plans that apply land use, environmental, engineering, and development regulations and concepts 2. Experience that demonstrates knowledge of plan and project development 3. Experience working on a multidiscipline team that consulted on land development or redevelopment of communities, and/or planning and zoning requirements 4. Experience reviewing technical documents for regulatory compliance 5. Experience developing or updating HM plans 6. Experience that demonstrates knowledge of the grant application and management process	Experience that demonstrates the ability to provide basic assistance, under supervision, in developing multi-hazard mitigation plans	Not Specified
PHYSICAL/MEDICAL FITNESS	Same as Type 2	Light	The NIMS Guideline for the National Qualification System (NQS) defines Physical/Medical Fitness levels for NIMS positions
CURRENCY	Not Specified	Not Specified	Not Specified
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified	Not Specified



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NOTES

Nationally typed resources represent the minimum criteria for the associated category.

REFERENCES

1. FEMA, NIMS 508: Hazard Mitigation Operations Team
2. FEMA, NIMS 508: Hazard Mitigation Planning Team
3. FEMA, National Incident Management System (NIMS), October 2017
4. FEMA, NIMS Training Program, May 2020
5. FEMA, NIMS Guideline for the National Qualification System, November 2017