

## MEDICAL COUNTERMEASURE (MCM) POINT OF DISPENSING (POD) MANAGEMENT TEAM LEADER

|  |  |
|--|--|
| <b>RESOURCE CATEGORY</b>                       | Medical and Public Health  |
| <b>RESOURCE KIND</b>                           | Personnel  |
| <b>OVERALL FUNCTION</b>                        | The Medical Countermeasure (MCM) Point of Dispensing (POD) Management Team Leader manages overall MCM POD site functions   |
| <b>COMPOSITION AND ORDERING SPECIFICATIONS</b> | <ol style="list-style-type: none"> <li>1. This position can be ordered as a single resource or in conjunction with a National Incident Management System (NIMS) typed team (Medical Countermeasure Point of Dispensing Management Team)</li> <li>2. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment</li> <li>3. The position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable up to 14 days</li> </ol> |

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

| COMPONENT          | SINGLE TYPE   | NOTES         |
|--------------------|---|---------------|
| <b>DESCRIPTION</b> | <p>The MCM POD Management Team Leader:</p> <ol style="list-style-type: none"> <li>1. Coordinates with the Authority Having Jurisdiction (AHJ) to implement their MCM POD plan</li> <li>2. Manages, coordinates, and consults on overall MCM POD site functions, including operations, liaison, public information, security, safety, planning, logistics, and administration</li> <li>3. Supervises MCM POD Management Team members, local public health personnel, infectious disease specialists, environmental health specialists, behavioral health specialists, interpreters, volunteers, vendors, contractors, and other support personnel that support the dispensing operation/modality in numbers necessary to achieve dispensing goals commensurate with the target population</li> <li>4. Oversees setup, management, and demobilization of all MCM POD functions, including medical triage, sanitation, access and functional needs (AFN), form completion and review, screening, dispensing, form collection, throughput management, site security, and client education</li> <li>5. Identifies, initiates, and oversees MCM dispensing strategies, such as execution of standard operating procedures</li> <li>6. Manages and tracks Strategic National Stockpile (SNS) assets or other MCM supplies</li> <li>7. Conducts briefings and provides just-in-time-training</li> </ol> | Not Specified |
| <b>EDUCATION</b>   | Not Specified   | Not Specified |

| COMPONENT   | SINGLE TYPE   | NOTES   |
|---|---|---|
| <b>TRAINING</b>   | <p>Completion of the following:</p> <ol style="list-style-type: none"> <li>1. IS-26: Guide to Points of Distribution</li> <li>2. IS-100: Introduction to the Incident Command System, ICS-100</li> <li>3. IS-200: Basic Incident Command System for Initial Response</li> <li>4. E-300: ICS-300: Intermediate Incident Command System for Expanding Incidents</li> <li>5. IS-368: Including People with Disabilities and Others with Access and Functional Needs in Disaster Operations</li> <li>6. IS-700: An Introduction to the National Incident Management System</li> <li>7. IS-800: National Response Framework, An Introduction</li> <li>8. MGT-319: Medical Countermeasures: Points of Dispensing (POD), Planning and Response</li> <li>9. Psychological First Aid course such as Red Cross Psychological First Aid, National Council for Mental Wellbeing Mental Health First Aid, or equivalent</li> </ol> | Not Specified   |
| <b>EXPERIENCE</b>   | <p>Knowledge, Skills, and Abilities</p> <ol style="list-style-type: none"> <li>1. Knowledge of and experience with automated inventory management systems</li> </ol> <p>Experience</p> <ol style="list-style-type: none"> <li>1. Three years of experience in a supervisory-level logistics or supply chain management position, or equivalent</li> <li>2. Previous experience in MCM POD operations to include a full-scale exercise or real dispensing event</li> </ol>   | Not Specified   |
| <b>PHYSICAL/MEDICAL FITNESS</b>                               | <ol style="list-style-type: none"> <li>1. Moderate</li> <li>2. Is able to work while wearing appropriate Personal Protective Equipment (PPE)</li> <li>3. Maintains immunizations in accordance with current AHJ requirements</li> </ol>   | <ol style="list-style-type: none"> <li>1. The NIMS Guideline for the National Qualification System (NQS) defines Physical/Medical Fitness levels for NIMS positions</li> <li>2. PPE is mission specific and may vary by work environment; this includes protective footwear, protective clothing for skin exposure, eye and ear protection, respirators, gloves, and masks</li> </ol> |
| <b>CURRENCY</b>   | <ol style="list-style-type: none"> <li>1. Functions in this position during an operational incident, planned event, exercise, drill, or simulation at least once every three years</li> <li>2. Background checks as applicable law permits or requires</li> </ol>   | <p>Provider must carry out and use any background checks as applicable law specifies. This may include:</p> <ol style="list-style-type: none"> <li>1. A background check completed within the past 12 months</li> <li>2. A sex-offender registry check</li> <li>3. A local, state, and national driving and criminal history</li> </ol>   |
| <b>PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS</b> | Not Specified   | Not Specified   |



Position Qualification for Public Health, Healthcare, and Emergency Medical Services  
Medical and Public Health

## NOTES

Nationally typed resources represent the minimum criteria for the associated component and capability.

## REFERENCES

1. FEMA, NIMS 508: Medical Countermeasure (MCM) Point of Dispensing (POD) Management Team
2. FEMA, NIMS 509: Medical Countermeasure (MCM) Point of Dispensing (POD) Intake/Line Flow Manager
3. FEMA, NIMS 509: Medical Countermeasure (MCM) Point of Dispensing (POD) Logistics Manager
4. FEMA, NIMS 509: Medical Countermeasure (MCM) Point of Dispensing (POD) Medical Oversight Manager
5. FEMA, National Incident Management System (NIMS), October 2017
6. FEMA, NIMS Guideline for the National Qualification System (NQS), November 2017
7. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.134: Respiratory Protection, latest edition adopted
8. OSHA 29 CFR Part 1910.1030: Bloodborne Pathogens, latest edition adopted