MEDICAL COUNTERMEASURE POINT OF DISPENSING MANAGEMENT TEAM LEADER

RESOURCE CATEGORY	Medical and Public Health
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Medical Countermeasure (MCM) Point of Dispensing (POD) Management Team Leader manages overall MCM POD site functions
COMPOSITION AND ORDERING SPECIFICATIONS	1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Medical Countermeasure Point of Dispensing Management Team). 2. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
DESCRIPTION	The MCM POD Management Team Leader: 1. Manages, coordinates, and consults on overall MCM POD site functions, including operations, liaison, public information, security, safety, planning, logistics, and administration 2. Supervises MCM POD Management Team members, local public health personnel, volunteers, vendors, contractors, and other support personnel that support the dispensing operation/modality in numbers necessary to achieve dispensing goals commensurate with the target population 3. Oversees setup, management, and demobilization of all POD functions, including medical triage, access and functional needs (AFN), form completion and review, screening, dispensing, form collection, throughput management, and site security 4. Identifies, initiates, and oversees MCM dispensing strategies, such as execution of standard operating procedures 5. Manages and tracks Strategic National Stockpile (SNS) assets or other MCM supplies 6. Conducts briefings and provides just-in-time-training 7. Coordinates with the Authority Having Jurisdiction's (AHJ) POD Manager, SNS Branch Director, or equivalent if appropriate	Not Specified
EDUCATION	High school diploma	Not Specified
TRAINING	Completion of the following: 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Basic Incident Command System for Initial Response, ICS-200 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. IS-700: National Incident Management System, An Introduction 5. IS-800: National Response Framework, An Introduction 6. Training in forklift operations in accordance with Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.178: Powered Industrial Trucks 7. POD management training	Not Specified

COMPONENT	SINGLE TYPE	NOTES
EXPERIENCE	Knowledge, Skills, and Abilities Knowledge of and experience with automated inventory management systems Experience Two years of experience in a supervisory-level healthcare logistics or medical supply chain management position	Not Specified
PHYSICAL/MEDICAL FITNESS	1. Moderate 2. Is able to work while wearing appropriate Personal Protective Equipment (PPE) 3. Maintains immunizations in accordance with the U.S. Department of Health and Human Services Centers for Disease Control and Prevention's (CDC) immunization recommendations	1. The NIMS Guideline for the National Qualification System (NQS) defines Physical/Medical Fitness levels for NIMS positions. 2. PPE is mission specific and may vary by work environment; this includes protective footwear, protective clothing for skin exposure, eye and ear protection, respirators, gloves, and masks.
CURRENCY	1. Functions in this position during an operational incident, planned event, exercise, drill, or simulation at least once every three years 2. Keeps immunizations up to date and commensurate with mission assignment 3. Background checks as applicable law permits or requires	Provider must carry out and use any background checks as applicable law specifies. This may include a background check completed within the past 12 months; a sex-offender registry check; and a local, state, and national driving and criminal history.
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified

NOTES

Nationally typed resources represent the minimum criteria for the associated component and capability.

REFERENCES

1. FEMA, NIMS 508-12: Medical Countermeasure Point of Dispensing Management Team
2. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Logistics Manager
3. FEMA, NIMS 509-12: Medical Countermeasure Point of Dispensing Intake/Line Flow Manager
4. FEMA, National Incident Management System (NIMS), October 2017
5. FEMA, NIMS Guideline for the National Qualification System (NQS), November 2017
6. Occupational Health and Safety Administration (OSHA), 29 Code of Federal Regulations (CFR) Part 1910.178: Powered Industrial Trucks, latest edition adopted
7. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC), Immunization Recommendations for Disaster Responders