

MEDICAL COUNTERMEASURE (MCM) POINT OF DISPENSING (POD) INTAKE/LINE FLOW MANAGER

RESOURCE CATEGORY	Medical and Public Health
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Medical Countermeasure (MCM) Point of Dispensing (POD) Intake/Line Flow Manager oversees client flow at POD sites
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource or in conjunction with a National Incident Management System (NIMS) typed team (Medical Countermeasure Point of Dispensing Management Team) 2. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment 3. The position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable up to 14 days

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
DESCRIPTION	<p>The MCM POD Intake/Line Flow Manager:</p> <ol style="list-style-type: none"> 1. Implements intake/line flow according to the Authority Having Jurisdiction's (AHJ's) POD Plan 2. Adjusts intake/line flow to maximize throughput 3. Ensures facility is accessible and equipped to provide services to persons with access and functional needs (AFN) 4. Manages form distribution, completion, and collection 5. Conducts briefings and provides just-in-time-training 6. Oversees team leaders and staff supporting intake/line flow operations 7. Coordinates with the MCM POD Medical Oversight Manager to ensure intake/line flow operations are aligned with disease transmission and safety requirements 	Not Specified
EDUCATION	Not Specified	Not Specified
TRAINING	<p>Completion of the following:</p> <ol style="list-style-type: none"> 1. IS-26: Guide to Points of Distribution 2. IS-100: Introduction to the Incident Command System, ICS-100 3. IS-200: Basic Incident Command System for Initial Response 4. IS-368: Including People with Disabilities and Others with Access and Functional Needs in Disaster Operations 5. IS-700: An Introduction to the National Incident Management System 6. IS-800: National Response Framework, An Introduction 7. MGT-319: Medical Countermeasures: Points of Dispensing (POD), Planning and Response 8. Psychological First Aid course such as Red Cross Psychological First Aid, National Council for Mental Wellbeing Mental Health First Aid, or equivalent 	Not Specified



Position Qualification for Public Health, Healthcare, and Emergency Medical Services
Medical and Public Health

COMPONENT	SINGLE TYPE	NOTES
EXPERIENCE	Knowledge, Skills, and Abilities: 1. Familiarity with crowd management techniques 2. Comfortable with providing direction to staff Experience: 1. Experience managing MCM POD intake/line flow in operations-based exercise or disaster response within the last three years	Not Specified
PHYSICAL/MEDICAL FITNESS	1. Moderate 2. Is able to work while wearing appropriate Personal Protective Equipment (PPE) 3. Maintains immunizations in accordance with current AHJ requirements	1. The NIMS Guideline for the National Qualification System (NQS) defines Physical/Medical Fitness levels for NIMS positions 2. PPE is mission specific and may vary by work environment; it includes protective footwear, protective clothing for skin exposure, eye and ear protection, respirators, gloves, and masks
CURRENCY	1. Functions in this position during an operational incident, planned event, exercise, drill, or simulation at least once every three years 2. Background checks as applicable law permits or requires	Provider must carry out and use any background checks as applicable law specifies. This may include: 1. A background check completed within the past 12 months 2. A sex-offender registry check 3. A local, state, and national driving and criminal history
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified



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NOTES

Nationally typed resources represent the minimum criteria for the associated component and capability.

REFERENCES

1. FEMA, NIMS 508: Medical Countermeasure (MCM) Point of Dispensing (POD) Management Team
2. FEMA, NIMS 509: Medical Countermeasure (MCM) Point of Dispensing (POD) Logistics Manager
3. FEMA, NIMS 509: Medical Countermeasure (MCM) Point of Dispensing (POD) Management Team Leader
4. FEMA, NIMS 509: Medical Countermeasure (MCM) Point of Dispensing (POD) Medical Oversight Manager
5. FEMA, National Incident Management System (NIMS), October 2017
6. FEMA, NIMS Guideline for the National Qualification System (NQS), November 2017
7. Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) Part 1910.134: Respiratory Protection, latest edition adopted
8. OSHA 29 CFR Part 1910.1030: Bloodborne Pathogens, latest edition adopted