



SERVICE BRANCH DIRECTOR (NQS)

RESOURCE CATEGORY	Logistics and Transportation
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Service Branch Director supervises incident-related communications operations, feeding, and medical services
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource. 2. Requestor specifies any additional qualifications necessary based on incident complexity and needs 3. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
DESCRIPTION	<p>The Service Branch Director:</p> <ol style="list-style-type: none"> 1. Oversees the installation, distribution, maintenance, and repair of Information Technology (IT) and communications equipment 2. Oversees the feeding of response personnel through use of field kitchens, contracted catering, and other available resources 3. Provides first responder, first receiver, preventative public health, and medical support to the incident staff and teams in the field 4. Oversees the management of Medical Unit aid stations 5. Contributes to the development of the communications plan within the Incident Action Plan (IAP) 6. Establishes or transitions into a branch under the Logistics Section 7. Supervises and configures branch to support operations with units as necessary 	Not Specified
EDUCATION	Not Specified	Not Specified
TRAINING	<p>Completion of the following:</p> <ol style="list-style-type: none"> 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Basic Incident Command System for Initial Response, ICS-200 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. ICS-400: Advanced Incident Command System for Command and General Staff - Complex Incidents 5. IS-700: National Incident Management System, An Introduction 6. IS-703: National Incident Management System Resource Management 7. IS-800: National Response Framework, An Introduction 8. E/G/L 0191: Emergency Operations Center/Incident Command System Interface 	Not Specified



Position Qualification for Logistics and Supply Chain Management
Logistics and Transportation

COMPONENT	SINGLE TYPE	NOTES
EXPERIENCE	<p>Knowledge, Skills, and Abilities: Understands the implementation process of the Emergency Management Assistance Compact (EMAC) and other mutual aid agreements</p> <p>Experience: 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Service Branch Director, or equivalent Authority Having Jurisdiction (AHJ) documentation 2. Leadership experience in incident management in a subordinate position</p>	Not Specified
PHYSICAL/MEDICAL FITNESS	Light	The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions.
CURRENCY	Functions in this position during an operational incident, planned event, exercise, drill, or simulation at least once every five years	Not Specified
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified



Position Qualification for Logistics and Supply Chain Management
Logistics and Transportation

NOTES

Nationally typed resources represent the minimum criteria for the associated category.

REFERENCES

1. FEMA, National Qualification System (NQS) Position Task Book for Service Branch Director, latest edition adopted
2. FEMA, National Incident Management System (NIMS), October 2017
3. FEMA, NIMS Guideline for the NQS, November 2017
4. FEMA, National Response Framework, June 2016