



COMMUNITY EMERGENCY RESPONSE TEAM (CERT) SECTION CHIEF

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| RESOURCE CATEGORY | Emergency Management |
| RESOURCE KIND | Personnel |
| OVERALL FUNCTION | The Community Emergency Response Team (CERT) Section Chief is a volunteer who is responsible for a specific functional area within the CERT |
| COMPOSITION AND ORDERING SPECIFICATIONS | <ol style="list-style-type: none"> 1. This position can be ordered as a single resource. 2. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation and meals, prior to deployment 3. Requestor specifies additional qualifications necessary, based on incident complexity and needs 4. This position can be deployed outside the home jurisdiction |

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

| COMPONENT | SINGLE TYPE | NOTES |
|--------------------|---|---|
| DESCRIPTION | <p>The CERT Section Chief is a volunteer who:</p> <ol style="list-style-type: none"> 1. Is trained to perform the duties of an Incident Command System (ICS) command function for the CERT during a CERT response 2. Is responsible for a specific functional area within the CERT, such as Operations, Planning/Intelligence or Logistics 3. Assigns activities and accounts for team volunteers within the functional area 4. Is trained according to standard operating procedures that the Authority Having Jurisdiction (AHJ) has developed | Not Specified |
| EDUCATION | Not Specified | Not Specified |
| TRAINING | <p>Completion of the following:</p> <ol style="list-style-type: none"> 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Basic Incident Command System for Initial Response, ICS-200 3. IS-244: Developing and Managing Volunteers 4. IS-288: The Role of Voluntary Organizations in Emergency Management 5. IS-315: CERT and the Incident Command System (ICS) 6. IS-505: Religious and Cultural Literacy and Competency in Disaster 7. IS-700: National Incident Management System, An Introduction 8. IS-703: National Incident Management System Resource Management 9. IS-800: National Response Framework, An Introduction 10. Minimum of 18 hours of CERT Basic Training Course 11. Specific section training, as the AHJ determines | Any additional training beyond Basic CERT is supplemental |



Position Qualification for Community Resilience
Emergency Management

| COMPONENT | SINGLE TYPE | NOTES |
|---|---|--|
| EXPERIENCE | Knowledge, Skills and Abilities: 1. Understanding of the functions of a Section Chief 2. Understanding of the functions of the assigned functional area: Experience: Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) CERT Section Chief, or equivalent AHJ documentation | The AHJ documents and validates knowledge, skills and abilities. |
| PHYSICAL / MEDICAL FITNESS | 1. Arduous 2. Maintains immunizations in accordance with the U.S. Department of Health and Human Services Centers for Disease Control and Prevention's (CDC) immunization recommendations | NIMS Guideline for the NQS defines physical/medical fitness levels for NQS positions |
| CURRENCY | 1. Functions in this position during an operational incident, planned event, exercise, drill or simulation at least once every two years 2. The provider must carry out and use any background checks as applicable law specifies. This may include the following: background check currency within 12 months; sex-offender registry check; and a local, state and national criminal and driving history | Not Specified |
| PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS | Not Specified | Not Specified |



Position Qualification for Community Resilience Emergency Management

NOTES

1. Nationally typed resources represent the minimum criteria for the associated component and capability.
2. This document contains references to non-Federal resources and materials. Such references do not constitute an endorsement by the U.S. government, or any of its employees, of the information or content which a non-Federal resource or material provides.

REFERENCES

1. FEMA, National Qualification System (NQS) Position Task Book for Community Emergency Response Team Section Chief
2. FEMA, National Incident Management System (NIMS), October 2017
3. FEMA, NIMS Guideline for the NQS, November 2017
4. FEMA, National Response Framework, October 2019
5. FEMA, CERT Basic Training Participant Manual, latest edition adopted