

## HOUSING TASK FORCE LEADER (NQS)

<b>RESOURCE CATEGORY</b>	Emergency Management
<b>RESOURCE KIND</b>	Personnel
<b>OVERALL FUNCTION</b>	The Housing Task Force Leader leads the development of strategies for short-term and innovative, resilient long-term recovery housing and oversees their implementation
<b>COMPOSITION AND ORDERING SPECIFICATIONS</b>	<ol style="list-style-type: none"><li>1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Housing Task Force).</li><li>2. Requestor specifies any additional qualifications necessary based on incident complexity and needs</li><li>3. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment</li></ol>

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
<b>DESCRIPTION</b>	<p>The Housing Task Force Leader:</p> <ol style="list-style-type: none"> <li>1. Manages communications flow among local, state, tribal, territorial, and Federal stakeholders</li> <li>2. Establishes direction, ownership, and financial requirements and identifies leadership responsibilities for short-term and innovative, resilient long-term recovery housing mission</li> <li>3. Coordinates among local, state, tribal, territorial, and Federal recovery housing programs</li> <li>4. Provides technical information on recovery housing programs, such as FEMA's Individual Assistance (IA) program, the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Disaster Recovery Program (CDGB-DR), and the U.S. Department of Agriculture (USDA) Rural Development Rural Housing Service</li> <li>5. Manages short-term and long-term recovery housing efforts</li> <li>6. Identifies relevant local, state, tribal, territorial, and Federal interagency, private-sector, and nonprofit partners</li> <li>7. Supports Authority Having Jurisdiction (AHJ) in developing the scope and forecast of disaster-caused short-term and long-term housing needs</li> <li>8. Develops short-term and long-term recovery housing strategies to meet housing needs</li> <li>9. Supports AHJ in identifying available options for short-term recovery housing while simultaneously planning for long-term recovery housing solutions that address survivors' needs</li> <li>10. Coordinates the implementation of recovery housing strategies</li> <li>11. Supports, coordinates, and expedites housing procurement activities</li> <li>12. Integrates access and functional needs (AFN) community and representatives throughout the recovery housing process</li> <li>13. Reports on the status of recovery housing solutions to the Federal Coordinating Officer (FCO), State Coordinating Officer (SCO), Federal Disaster Recovery Coordinator (FDRC), State Disaster Recovery Coordinator (SDRC), Governor's Authorized Representative (GAR), Tribal Authorized Representative (TAR), and other entities, as necessary</li> <li>14. Identifies local, state, tribal, and territorial resources and applicable legislation related to the Housing Task Force</li> <li>15. Disseminates technical information and training to all personnel who may need special knowledge related to incident planning and response activities</li> </ol>	Not Specified
<b>EDUCATION</b>	Not Specified	Not Specified

COMPONENT	SINGLE TYPE	NOTES
<b>TRAINING</b>	<p>Completion of the following:</p> <ol style="list-style-type: none"> <li>1. IS-100: Introduction to the Incident Command System, ICS-100</li> <li>2. IS-200: Basic Incident Command System for Initial Response, ICS-200</li> <li>3. IS-253: Overview of FEMA's Environmental and Historic Preservation Review</li> <li>4. IS-403: Introduction to Individual Assistance (IA)</li> <li>5. IS-558: Public Works and Disaster Recovery</li> <li>6. IS-634: Introduction to FEMA's Public Assistance Program</li> <li>7. IS-660: Introduction to Public-Private Partnerships</li> <li>8. IS-700: National Incident Management System, An Introduction</li> <li>9. IS-800: National Response Framework, An Introduction</li> <li>10. IS-2700: National Mitigation Framework, An Introduction</li> <li>11. IS-2900: National Disaster Recovery Framework (NDRF) Overview</li> <li>12. Housing or disaster-housing related training, as the AHJ requires</li> </ol>	Not Specified
<b>EXPERIENCE</b>	<p>Knowledge, Skills, and Abilities:</p> <ol style="list-style-type: none"> <li>1. Knowledge of relevant local, state, tribal, territorial, and Federal recovery housing programs, such as FEMA's IA program, HUD CDBG-DR, and the USDA Rural Development Rural Housing Service</li> <li>2. Knowledge of innovative housing solutions</li> </ol> <p>Experience:</p> <p>Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the NIMS Housing Task Force Leader, or equivalent AHJ documentation</p>	Personnel with these types of knowledge, skills, and abilities can have experience in various agencies and functions, such as emergency management, housing, economic development, or a state governor's office.
<b>PHYSICAL/MEDICAL FITNESS</b>	Light	The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions.
<b>CURRENCY</b>	Functions in this position during an operational incident, planned event, exercise, drill, or simulation at least once every three years	Not Specified
<b>PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS</b>	Not Specified	Not Specified

## NOTES

Nationally typed resources represent the minimum criteria for the associated component and capability.

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## REFERENCES

1. FEMA, NIMS 508: Housing Task Force
2. FEMA, National Qualification System (NQS) Position Task Book for Housing Task Force Leader, latest edition adopted
3. FEMA, National Incident Management System (NIMS), October 2017
4. FEMA, NIMS Guideline for the NQS, November 2017
5. FEMA, National Disaster Recovery Framework, June 2016
6. FEMA, National Mitigation Framework, June 2016
7. FEMA, National Response Framework, June 2016