



Position Qualification for Operational Coordination
Emergency Management

STATE COORDINATING OFFICER (NQS)

RESOURCE CATEGORY	Emergency Management
RESOURCE KIND	Personnel
OVERALL FUNCTION	The State Coordinating Officer oversees all aspects of state and federally declared disasters
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none">1. This position can be ordered as a single resource.2. Requestor specifies any additional qualifications necessary based on incident complexity and needs3. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment4. This position deploys intrastate but not interstate

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

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COMPONENT	TYPE 1	TYPE 2	NOTES
DESCRIPTION	<p>Same as Type 2, PLUS:</p> <ol style="list-style-type: none"> 1. Supervises the National Incident Management System (NIMS) Type 2 State Coordinating Officer 2. Oversees all aspects of state and federally declared disasters 3. Is the principal point of contact for coordination of state and local disaster relief activities and implementation of the state emergency plan 4. Establishes and maintains contact with FEMA/Department of Homeland Security (DHS) leadership, including the Director of Disaster Operations (DDO), regional administrator, Federal Coordinating Officer, and Federal Disaster Recovery Coordinator 5. Establishes and maintains contact with the Governor's Authorized Representative (GAR), cabinet officials, local and state elected officials, and the State Emergency Management Director (Note: The State Coordinating Officer may also serve as the GAR and the State Emergency Management Director simultaneously) 6. Establishes and leads the Unified Coordination Group (UCG) in determining joint incident objectives and priorities throughout the operation 7. Oversees budget and expenditures to ensure stewardship of the public trust and disaster operations' effectiveness 8. Approves overarching strategy for disaster response operations 9. Approves Individual Assistance (IA) and Public Assistance (PA) plans 10. Directs the Command and General Staff to develop necessary plans 	<p>The State Coordinating Officer:</p> <ol style="list-style-type: none"> 1. Is the deputy State Coordinating Officer, supporting the NIMS Type 1 State Coordinating Officer 2. Coordinates state and local disaster assistance efforts 3. Helps Command and General Staff develop plans 4. Assists in establishing the UCG 5. Helps oversee budget and expenditures to ensure stewardship of the public trust and disaster operations' effectiveness 6. Appraises the most urgently needed types of assistance 7. Develops a plan for managing the incident and establishing the Joint Field Office (JFO) 8. Ensures the management of media, community, and other external relationships to communicate the availability of assistance to applicants and the general public 	Not Specified
EDUCATION	Not Specified	Not Specified	Not Specified

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COMPONENT	TYPE 1	TYPE 2	NOTES
TRAINING	Same as Type 2	Completion of the following: 1. IS-0029: Public Information Officer Awareness 2. IS-100: Introduction to the Incident Command System, ICS-100 3. IS-200: Basic Incident Command System for Initial Response, ICS-200 4. IS-700: National Incident Management System, An Introduction 5. IS-0702.a: National Incident Management System Public Information Systems 6. IS-703: National Incident Management System Resource Management 7. IS-706: National Incident Management System Intrastate Mutual Aid - An Introduction 8. IS-800: National Response Framework, An Introduction 9. IS-2900: National Disaster Recovery Framework Overview 10. E/L 0208: State Coordinating Officer, or equivalent	1. Governor may specify alternate training upon appointment of State Coordinating Officer. 2. Identified equivalent trainings should meet or exceed course learning objectives.
EXPERIENCE	Same as Type 2, PLUS: 1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Type1 State Coordinating Officer, or equivalent Authority Having Jurisdiction (AHJ) documentation 2. Additional executive leadership experience	1. Successful completion of the NQS PTB for the NIMS Type 2 State Coordinating Officer, or equivalent AHJ documentation 2. Executive leadership experience	Not Specified
PHYSICAL/MEDICAL FITNESS	Same as Type 2	Light	1. The NIMS Guideline for the NQS defines Physical/Medical Fitness levels for NQS positions. 2. Governor may specify alternate physical/medical fitness requirements upon appointment of State Coordinating Officer.
CURRENCY	Not Specified	Not Specified	Not Specified
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified	Not Specified



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NOTES

Nationally typed resources represent the minimum criteria for the associated category.

REFERENCES

1. FEMA, National Qualification System (NQS) Position Task Book for State Coordinating Officer, latest edition adopted
2. FEMA, National Incident Management System (NIMS), October 2017
3. FEMA, NIMS Guideline for the NQS, November 2017
4. FEMA, National Response Framework, June 2016