



DISASTER COST RECOVERY MANAGEMENT TEAM LEADER

RESOURCE CATEGORY	Emergency Management
RESOURCE KIND	Personnel
OVERALL FUNCTION	The Disaster Cost Recovery Management Team Leader manages the assessment, support, and finance elements of disaster cost recovery
COMPOSITION AND ORDERING SPECIFICATIONS	<ol style="list-style-type: none"> 1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Disaster Cost Recovery Management Team). 2. Discuss logistics for deploying this position, such as working conditions, length of deployment, security, lodging, transportation, and meals, prior to deployment

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

COMPONENT	SINGLE TYPE	NOTES
DESCRIPTION	<p>The Disaster Cost Recovery Management Team Leader:</p> <ol style="list-style-type: none"> 1. Manages the assessment, support, and finance elements of disaster cost recovery management of funding streams needs, such as: <ol style="list-style-type: none"> a. Insurance b. Federal Emergency Management Agency (FEMA) Public Assistance c. Federal Transit Administration Emergency Relief Program d. Federal Highway Administration Emergency Relief Program e. Community Development Block Grants - Disaster Recovery (CDBG-DR) f. Other Federal, state, tribal, territorial, and local programs 2. Coordinates with and continues initial operations of the National Incident Management System (NIMS) 508-10: Rapid Needs Assessment (RNA) Team 3. Supervises members of the Disaster Cost Recovery Management Team 	Not Specified
EDUCATION	Not Specified	Not Specified
TRAINING	<p>Completion of the following:</p> <ol style="list-style-type: none"> 1. IS-100: Introduction to the Incident Command System, ICS-100 2. IS-200: Basic Incident Command System for Initial Response, ICS-200 3. ICS-300: Intermediate Incident Command System for Expanding Incidents 4. E376: State Public Assistance Operations 5. ICS-400: Advanced Incident Command System for Command and General Staff - Complex Incidents 6. E478: Public Assistance Grants Administration for Grantees 7. IS-632: An Introduction to Debris Operations 8. IS-634: Introduction to the Federal Emergency Management Agency's Public Assistance Program 9. IS-700: National Incident Management System, An Introduction 10. IS-800: National Response Framework, An Introduction 11. IS-2900: National Disaster Recovery Framework Overview 	Not Specified



Position Qualification for Economic Recovery
Emergency Management

COMPONENT	SINGLE TYPE	NOTES
EXPERIENCE	<p>Knowledge, Skills, and Abilities:</p> <ol style="list-style-type: none"> 1. Ability to conduct preliminary damage assessments and knowledgeable of insurance policies, the Stafford Act, and CDBG-DR 2. Ability to provide guidance and evaluate appropriate referrals, maintain confidentiality, and understand, interpret, and apply appropriate rules, regulations, and written directions 3. Knowledge of interviewing techniques involving application of regulations and resources 4. Ability to use word processing, data management, finance, and scheduling software 5. Basic knowledge of procurement policies and guidelines, including Federal procurement <p>Experience: Two years of experience performing as a Disaster Recovery Data Collection Specialist, Disaster Recovery Finance Specialist, or equivalent position</p>	Not Specified
PHYSICAL/MEDICAL FITNESS	Arduous	The NIMS Guideline for the National Qualification System (NQS) defines Physical/Medical Fitness levels for NIMS positions.
CURRENCY	Functions in this position during an incident, planned event, exercise, drill, or simulation at least once every three years	Not Specified
PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS	Not Specified	Not Specified



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Emergency Management

NOTES

Nationally typed resources represent the minimum criteria for the associated category.

REFERENCES

1. FEMA, NIMS 508: Disaster Cost Recovery Management Team
2. FEMA, NIMS 509: Disaster Recovery Data Collection Specialist
3. FEMA, NIMS 509: Disaster Recovery Finance Specialist
4. FEMA, National Incident Management System (NIMS), October 2017
5. FEMA, NIMS Guideline for the National Qualification System, November 2017
6. FEMA, National Response Framework, June 2016
7. Stafford Disaster Relief and Emergency Assistance Act, as amended
8. Title 44 Code of Federal Regulations (CFR): Emergency Management and Assistance
9. Public Health Service Act, Section 319
10. H.R.2642 - Agricultural Act of 2014, Subtitle E: Supplemental Agricultural Disaster Assistance Programs