### RAPID NEEDS ASSESSMENT TEAM LEADER (NQS)

<table>
<thead>
<tr>
<th>RESOURCE CATEGORY</th>
<th>Emergency Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>RESOURCE KIND</td>
<td>Personnel</td>
</tr>
<tr>
<td>OVERALL FUNCTION</td>
<td>The Rapid Needs Assessment (RNA) Team Leader supervises overall team operations and assessment process</td>
</tr>
</tbody>
</table>
| COMPOSITION AND ORDERING SPECIFICATIONS | 1. This position can be ordered as a single resource or in conjunction with a NIMS typed team (Rapid Needs Assessment Team).  
2. Discuss logistics for deploying this position, such as security, lodging, transportation, and meals, prior to deployment  
3. This position typically works 12 hours per shift, is self-sustainable for 72 hours, and is deployable for up to 14 days |

Each type of resource builds on the qualifications of the type below it. For example, Type 1 qualifications include the qualifications in Type 2, plus an increase in capability. Type 1 is the highest qualification level.

<table>
<thead>
<tr>
<th>COMPONENT</th>
<th>SINGLE TYPE</th>
<th>NOTES</th>
</tr>
</thead>
</table>
| DESCRIPTION | The RNA Team Leader:  
1. Disseminates technical information and training regarding RNA activities  
2. Assigns and delegates work to subordinates or team personnel  
3. Manages and reports collected assessment data  
4. Prepares documentation necessary for continuing response operations | Not Specified |
| EDUCATION | Not Specified | Not Specified |
| TRAINING | Completion of the following:  
1. IS-100: Introduction to the Incident Command System, ICS-100  
2. IS-200: Incident Command System for Single Resource and Initial Action Incidents  
3. ICS-300: Intermediate Incident Command System for Expanding Incidents  
5. IS-800: National Response Framework, An Introduction  
6. IS-2900: National Disaster Recovery Framework (NDRF) Overview  
7. G0191: ICS/EOC Interface | Not Specified |
<table>
<thead>
<tr>
<th>COMPONENT</th>
<th>SINGLE TYPE</th>
<th>NOTES</th>
</tr>
</thead>
</table>
| EXPERIENCE                   | Knowledge, Skills, and Abilities:  
1. Comprehensive knowledge of the RNA process  
2. Extensive knowledge of issues affecting life safety, critical infrastructure, and human needs, such as transportation infrastructure issues and public utility infrastructure issues  
3. General knowledge of Geographic Information Systems (GIS) and GPS  
4. Ability to use word processing, data management, finance, and scheduling software  
Experience:  
1. Successful completion of the National Qualification System (NQS) Position Task Book (PTB) for the National Incident Management System (NIMS) Rapid Needs Assessment Team Leader, or equivalent Authority Having Jurisdiction (AHJ) documentation  
2. Supervisory experience in an emergency management agency or public safety agency, or service commensurate with the mission assignment | Not Specified |
| PHYSICAL/MEDICAL FITNESS     | Performs duties under moderate circumstances characterized by working consecutive 12-hour days under physical and emotional stress for sustained periods of time                                                                 | Not Specified |
| CURRENCY                     | Functions in this position during an operational incident, exercise, drill, or simulation at least once every three years                                                                                     | Not Specified |
| PROFESSIONAL AND TECHNICAL LICENSES AND CERTIFICATIONS | Not Specified                                                                                                                                                                                            | Not Specified |
NOTES
Nationally typed resources represent the minimum criteria for the associated category.

REFERENCES
2. FEMA, NIMS 508: Rapid Needs Assessment Team
3. FEMA, National Incident Management System (NIMS), October 2017
4. FEMA, NIMS Guideline for the NQS, November 2017
5. FEMA, National Response Framework, June 2016